



# The Regional Municipality of Durham

## COUNCIL INFORMATION PACKAGE

### May 5, 2017

#### Information Reports

- [2017-INFO-48](#) Commissioner of Works – re: Emergency Repair Work by Contractors over \$25,000 in 2017
- [2017-INFO-49](#) Commissioner of Planning and Economic Development – re: Smart Commute Durham 2016-17 Progress Report and 2017-18 Workplan
- [2017-INFO-50](#) Commissioner of Planning and Economic Development – re: Monitoring of Growth Trends
- [2017-INFO-51](#) Commissioner of Planning and Economic Development – re: Annual Subdivision/Condominium Activity Report for 2016

#### Early Release Reports

- [2017-COW-\\*\\*](#) Commissioner of Planning and Economic Development – re: Renaming of Regional Road 57 in the Municipality of Clarington

Early release reports will be considered at the June 7, 2017 Committee of the Whole meeting.

#### Staff Correspondence

1. Memorandum from [Roger Anderson, Regional Chair and CEO](#) writing to Ms. R. Zeran, Senior Policy Advisor, Resource Development Section, Ministry of Natural Resources and Forestry – re: Regulatory Registry Proposal Number: 17 MNRF004 – Proposed changes to Regulation 244/97 aggregate fees and royalties
2. Memorandum from [Vannitha Chanthavong, Planner](#), advising the Regional Clerk of a New Application for a Regional Official Plan Amendment, OPA 2017-001 – re: Application to permit the severance of surplus farm dwelling rendered surplus as a result of consolidation of non-abutting farms
3. Memorandum from [Roger Anderson, Regional Chair and CEO](#) writing to S. Siopis, Commissioner of Works - re: Proclamation Certificate proclaiming May 21<sup>st</sup> to 27<sup>th</sup> 2017, as “National Public Works Week” in Durham Region

### **Durham Municipalities Correspondence**

There are no Durham Municipalities Correspondence

### **Other Municipalities Correspondence/Resolutions**

1. [Municipality of South Huron](#) – Resolution passed at their Council meeting held on April 3, 2017, in support of Rescinding Building Code Change B-08-09-03
2. [Lanark County](#) – Resolution passed at their Council meeting held on April 26, 2017, Regarding a request for Provincial support in response to the opioid crisis
3. [Town of Amherstburg](#) – Resolution passed at their Council meeting held on January 23, 2017, regarding Postal Banking

### **Miscellaneous Correspondence**

1. [Municipal Property Assessment Corporation \(MPAC\)](#) – re: 2016 Annual Report and Financial Statements
2. [Communications / 9-1-1 Unit](#) – re: 2016 Annual Report

### **Advisory Committee Minutes**

1. 9-1-1 Management Board minutes – [April 25, 2017](#)

### **Action Items from Council (For Information Only)**

[Action Items](#) from Committee of the Whole and Regional Council meetings

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca) by 9:00 AM on the Monday one week prior to the next regular Committee of the Whole meeting, if you wish to add an item from this CIP to the Committee of the Whole agenda.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



# The Regional Municipality of Durham Information Report

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From: Commissioner of Works  
Report: #2017-INFO-48  
Date: May 5, 2017

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**Subject:**

Emergency Repair Work by Contractors over \$25,000 in 2017

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**Recommendation:**

Receive for information.

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**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to provide information regarding the emergency repair processed by the Works Department that exceeded \$25,000 in 2017. Dollar amounts followed by an asterisk (\*) are before applicable taxes.

**2. Contracts Issued**

- 2.1 The following emergency repair work was performed through a time and material contract administered through the Construction Division of the Works Department using the established registry of pre-selected contractors as approved by Regional Council.

Watermain Repair – Bloor Street (Regional Road 22) and Wilson Road (Regional Road (35) Intersection

- 2.2 Hard-Co Construction was hired to repair a watermain leak on the 150 millimetre (mm) watermain fed from the 750 mm concrete pressure pipe (CPP) watermain to the north of the Wilson Road South and Bloor Street East intersection, in the City of Oshawa. During the course of the repair, there were an additional four breaks on the 150 mm cast iron pipe in the Wilson and Bloor intersection requiring repair along with a 150 mm gate valve. Repair of the watermain was complicated by the proximity of an adjacent gas main. To satisfy Enbridge Gas safety concerns, the 90 degree bend in the watermain was removed and replaced using 45 degree bends to re-align the watermain away from the gas main. The additional breaks resulted in the replacement of a portion of the watermain in the intersection.

Damage to the road was extensive; Wilson Road was closed on both sides of Highway 401 due to debris on the road and remained closed for the repair which included restoration of the granular base, temporary asphalt and line painting.

- 2.3 Total cost of the emergency repair was \$131,975\* due to the complexity of the repair, the age of the existing watermain (1919) and the extensive road restoration.

### **3. Financial Implications**

- 3.1 Section 11.0 of the Region's Purchasing By-law 68-2000 (amended) authorizes staff to make emergency purchases under certain circumstances. In accordance with the By-law, an immediate purchase can be expedited to prevent serious delays in the work of any department, which might involve the dangers to life, damage to property, or the provision of an essential service.
- 3.2 In accordance with the provisions of the by-law, emergency purchases that exceed \$25,000 are reported to the Committee of the Whole setting out the nature of the emergency and the necessity of the action taken by staff.
- 3.3 The Finance Department issued the necessary purchase order for work under the Emergency provisions of the by-law.
- 3.4 Funding in the amount of \$131,975\* for this emergency work was provided from the 2017 Water Supply Operating Budget.

### **4. Conclusion**

- 4.1 Regional staff proceeded with the emergency work detailed in this report by selecting a contractor from the approved Registry of Regional Infrastructure Construction Contractors. This process ensures timely completion of the work.
- 4.2 This report has been reviewed by the Finance Department.

Respectfully submitted,

**Original signed by:**

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Susan Siopis, P.Eng.  
Commissioner of Works



## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2017-INFO-49  
Date: May 5, 2017

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**Subject:**

Smart Commute Durham 2016-17 Progress Report and 2017-18 Workplan, File M05-04

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to provide a summary of Smart Commute Durham's activities in 2016-17 and an overview of the 2017-18 Workplan.

**2. Background**

2.1 The Smart Commute program is an initiative of Metrolinx and the Cities and Regions of the Greater Toronto and Hamilton Area (GTHA) to reduce traffic congestion and take action on climate change through the promotion of sustainable modes of transportation. The program involves the support of local Smart Commute offices, also known as Transportation Management Associations (TMAs), across the GTHA that work directly with employers to improve commuting options for their employees. Smart Commute Durham (SCD) is now in its tenth year.

2.2 An important part of the SCD program is attracting and maintaining employer members and employee participants. The operating model for the program involves working with employees to promote sustainable commuter options, such as carpooling, transit, cycling, walking, telework, and flexible work arrangements. As a partner of this GTHA-wide program, Metrolinx provides financial support, unified programming of campaigns, and access to online resources such as its online

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multi-modal trip planning tool ([www.explore.smartcommute.ca](http://www.explore.smartcommute.ca)).

### 3. 2016-17 Progress Report

3.1 SCD's operating model involves the creation and implementation of an annual workplan in accordance with the guidelines set out by Metrolinx. This workplan includes various milestones that must be achieved to ensure eligibility of reimbursement up to a maximum of 50%. The 2016-17 maximum partnership amount was \$106,100.

3.2 In 2016-17, SCD facilitated a number of commuter activities, including the successful implementation of sustainable commuter events and campaigns, such as:

a. Outreach & Education:

- Conducting annual travel surveys with all employers to gauge commuter patterns and opportunities for program improvements;
- Providing campaign-ready promotional materials to support annual events such as: Carpool Week (February 6 to 12), and Bike Month (June); and
- Working in partnership with Metrolinx and other single and upper tier municipalities in the GTHA to create a series of consistent resources and education materials for workplace champions.

b. Communication & Marketing:

- Quarterly distribution of SCD's *TravelSmart* electronic newsletter;
- Monthly targeted emails to SCD's "active" commuter audience through the [www.activeswitch.ca](http://www.activeswitch.ca) website;
- Recognizing employer Workplace Program successes with five employers at "silver" level and five at the "gold" level, and awarding an "Employer of the Year" award to the Town of Ajax.

3.3 SCD achieved all milestones set out in its 2016-17 Workplan by Metrolinx, including the modal shift target, and transition programming.

3.4 In 2017, a new service delivery agreement with Metrolinx provided greater flexibility in program implementation. As a result, key enhancements were made to SCD programming in partnership with Metrolinx and other Regions to streamline events and campaigns through the development of online resources such as the Smart

Commute Hub, and the Smart Commute Essentials Toolbox.

#### **4. 2017-18 Workplan**

4.1 In partnership with Metrolinx and other Regions, SCD will continue to promote sustainable modes of transportation through ongoing annual events and campaigns, such as:

- Carpool Week;
- Bike to Work Day and Bike Month;
- Active Switch Challenge;
- Smart Commute Week; and
- Walktober Month.

4.2 Enhancements to the program will include specific Transportation Demand Management (TDM) strategies and custom programs catering to SCD's most active and highly motivated employer members. The custom programs help SCD provide better value for services, and allow these employer members to achieve better overall sustainable commuter behaviour.

4.3 SCD will continue its partnership with Durham Region Transit as part of its customized approach to program delivery as opportunities arise. SCD will also continue to leverage the awareness and benefits of cycling to work through ongoing activities of Cycle Durham, including cycling education and other important resources.

#### **5. Conclusions and Next Steps**

5.1 Smart Commute Durham is a key aspect of the Region's TDM efforts. It provides employers with programming and support for alternative modes of transportation such as carpooling, transit, walking, and cycling; as well as alternative work arrangements such as telework, and flexible work hours.

5.2 With ongoing support from Metrolinx and other partners, SCD will continue to provide sustainable mobility options for people across the Region.

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development





## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2017-INFO-50  
Date: May 1, 2017

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**Subject:**

Monitoring of Growth Trends, File: D01-02-01

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

- 1.1 This report is the first of two biannual reports monitoring Growth Trends in Durham. It presents historical population and household data for the Region and Area Municipalities for the 2012 to 2016 period.
- 1.2 The data is provided to the end of May (to correspond with the timing of a Census) and to the end of December (calendar year-end). Information presented in this report is intended for use in various planning studies and programs as well as other Regional and agency initiatives.

**2. Historical population and household estimates (2012-2016)**

- 2.1 The population and household estimates presented in Attachment 1, are based on:
  - Statistics Canada Census information for 2011 and 2016 including an estimate for net undercoverage<sup>1</sup>; and

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1. Net undercoverage refers to the net population counts that are missed during the Census enumeration due to persons with no usual residence, incorrect questionnaires, missed dwellings, away from home, etc.

- Canada Mortgage and Housing Corporation (CMHC) monthly housing completion data for non-Census years.

2.2 The semi-annual population estimates presented in Attachment 1, indicate that the Region's annual population growth increased by 6,295 persons from 2015 to 2016, representing a growth rate of 0.94%. Comparatively, the average annual population growth for the five-year period from 2012 to 2016 was 1.08%.

2.3 The semi-annual household estimates presented in Attachment 1, indicate that the Region's annual household growth increased by 2,525 households from 2015 to 2016, representing a growth rate of 1.11%. Comparatively, the annual household growth for the five-year period from 2012 to 2016 was 1.22%.

### **3. Conclusion**

3.1 Regional Council will continue to be kept apprised of emerging population and household data and trends through regular updates of this information.

3.2 A copy of this report will be forwarded to the Area Municipalities, the Durham Regional Police Services, the Local Health Integration Network, and the School Boards in Durham.

### **4. Attachments**

Attachment 1: Semi-annual Population Estimates, 2012-2016 and Semi-annual Household Estimates, 2012-2016.

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

Table 1  
Semi-annual Population Estimates, 2012-2016 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2012 (May)	115,855	11,875	89,575	157,505	92,915	22,460	21,555	129,295	641,035
2012 (Dec)	117,575	11,890	90,945	158,195	93,930	22,450	21,625	130,245	646,850
2013 (May)	118,430	11,935	91,330	158,790	94,115	22,415	21,635	130,815	649,465
2013 (Dec)	119,645	11,960	92,375	160,170	94,520	22,390	21,665	131,435	654,160
2014 (May)	120,290	11,970	92,680	160,575	94,460	22,395	21,705	131,690	655,765
2014 (Dec)	121,680	12,020	93,810	161,845	94,785	22,405	21,785	132,370	660,700
2015 (May)	122,765	12,030	94,285	162,610	94,970	22,400	21,785	132,485	663,330
2015 (Dec)	123,745	12,040	94,870	163,925	95,120	22,385	21,930	132,765	666,780
2016 (May)	124,230	12,085	95,515	165,525	95,265	22,440	21,980	133,265	670,305
2016 (Dec)	124,810	12,070	96,495	166,535	95,220	22,375	22,050	133,515	673,075

Note: All figures rounded

Source: Statistics Canada Census and CMHC monthly housing completions data.

Table 2  
Semi-annual Household Estimates, 2012-2016 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2012 (May)	35,460	4,380	30,485	59,475	29,630	8,015	7,400	41,845	216,700
2012 (Dec)	35,920	4,400	30,995	59,750	30,030	8,040	7,440	42,210	218,790
2013 (May)	36,135	4,425	31,160	59,985	30,145	8,050	7,455	42,435	219,790
2013 (Dec)	36,440	4,445	31,565	60,520	30,350	8,070	7,485	42,690	221,565
2014 (May)	36,585	4,460	31,700	60,680	30,390	8,095	7,510	42,815	222,235
2014 (Dec)	36,940	4,490	32,135	61,170	30,570	8,130	7,555	43,095	224,090
2015 (May)	37,225	4,500	32,335	61,470	30,685	8,150	7,565	43,175	225,105
2015 (Dec)	37,450	4,520	32,580	61,980	30,815	8,175	7,635	43,325	226,480
2016 (May)	37,550	4,545	32,840	62,595	30,920	8,220	7,665	43,530	227,855
2016 (Dec)	37,655	4,550	33,225	62,990	30,985	8,225	7,705	43,670	229,005

Note: All figures rounded

Source: Statistics Canada Census and CMHC monthly housing completions data.



## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2017-INFO-51  
Date: May 2, 2017

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**Subject:**

Annual Subdivision/Condominium Activity Report for 2016, File: A14-05

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 This report provides the annual overview of subdivision and condominium activity in the Region from January 1 to December 31, 2016. This overview focuses on those applications which achieved major milestones in 2016 in terms of: new applications received; applications draft approved; and plans that were registered. The report also compares the 2016 results with 2015.

**2. Summary**

2.1 This report includes figures and maps which show the extent and location of subdivision and condominium activity by area municipality in 2016. A brief summary of the 2016 information is as follows:

- **Applications Received in 2016:** 57 (36 subdivision and 21 condominium); representing 8,816 residential units (see Figure 1);
- **Plans Draft Approved in 2016:** 35 (22 subdivision and 13 condominium) representing 5,774 residential units and 29 industrial units (see Figure 2);

- **Plans Registered in 2016:** 32 (27 subdivision and 5 condominium), representing 3,091 residential units and 28 industrial units (see Figure 3);
- **Total number of Active Subdivision and Condominium Applications in Durham Region in 2016:** 313 applications (238 plans of subdivision, 75 plans of condominium) representing 32,808 draft approved residential units and 19,455 residential units in-process (i.e. not yet draft approved) (see Figure 4).

### 3. Applications Received

- 3.1 In 2016, 57 subdivision and condominium applications were received Region-wide compared to 38 applications in 2015. Of these 57 applications, there were 36 residential plans of subdivision, 6 standard residential plans of condominium, and 15 common element plans of condominium.<sup>1</sup>
- 3.2 The total number of residential units within the subdivision and standard condominium plans was 8,816 compared to 7,795 in 2015. Approximately 80 percent of the proposed residential units in applications received in 2016 were located in the City of Oshawa, with most of these proposed units within development proposals situated in the Kedron area. The Town of Whitby accounted for 8% of the proposed residential units. The remaining proposed residential units were fairly evenly distributed within the Municipality of Clarington, the City of Pickering, and the Town of Ajax. A small number of residential units were also proposed within the Township of Scugog.

### 4. Draft Approved Plans

- 4.1 In 2016, 35 plans were draft approved, compared to 20 in 2015. Of the 35 plans draft approved, 7 were common element plans of condominium which do not include any residential units. Also, two industrial plans of condominium were draft approved for a total of 29 industrial units.
- 4.2 The number of residential units draft approved in 2016 was 5,774 units compared to 2,113 units in 2015.
- 4.3 In 2016, 75 percent (4,347) of the draft approved residential units were in the Town

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1. A common element plan of condominium is typically comprised of private roadways, parking, and other common areas, and do not include any residential units.

of Whitby. Approximately 9 percent (541) were in the City of Oshawa and 8 percent (447) were in the Municipality of Clarington. The remaining residential units in draft approved plans were found in the Town of Ajax (228 units), the Township of Scugog (202 units), and the City of Pickering (9 units).

## 5. Registered Plans

- 5.1 The number of registered subdivision and condominium plans increased from 30 plans in 2015 to 32 plans in 2016, representing an increase in residential units from 1,983 to 3,091.
- 5.2 One industrial plan of condominium was registered in 2016 which consisted of 28 industrial units.
- 5.3 The City of Pickering and the Town of Whitby combined for approximately 62 percent of the total number of residential units that were registered in 2016, with 997 units and 931 units respectively. The City of Oshawa (411 units) and the Town of Ajax (409 units) had approximately 13 percent each and the Municipality of Clarington had approximately 10 percent of the residential units registered, with the remainder in the Township of Brock.

## 6. Residential Units by Type

- 6.1 The proportion of single detached units in **applications received** increased from 27 percent in 2015 to 35 percent in 2016. However, there was a considerable decrease in the proportion of multiple or townhouse units from 33 percent in 2015 to 21 percent in 2016. Six large plans of subdivision in the Kedron Planning Area of the City of Oshawa accounted for 1,698 (65%) of the total 2,607 proposed single detached units.
- 6.2 Single and semi-detached units combined represented almost 52% (3,000) of the total 5,774 residential units **draft approved** in 2016, considerably higher than the 30% (639) proportion of the total (2,113) units in 2015. The proportion of multiple or townhouse units in draft approved plans decreased from 47% (985) in 2015 to about 40% (2,314) in 2016. The proportion of apartment units in draft approved plans decreased from 23% (489) in 2015 to 8% (460) in 2016.
- 6.3 The proportion of single detached units in **registered plans** decreased considerably from 59% (1,168) of the total 1,983 units in 2015 to 33% (1,017) of the total 3,091 units in 2016. There was a corresponding increase in the proportion of townhouse units in registered plans from 30% (594) in 2015 compared to 47%

(1,444) in 2016. Overall, there was a significant shift towards higher density dwellings in plans that were registered in 2016.

## **7. Active Applications**

7.1 Active applications are comprised of “In Process” applications (i.e. not yet draft approved) and “Draft Approved” plans. At the end of 2016, there were 336 active applications (139 In Process, 197 Draft Approved) (see Figure 4). The 139 “In Process” applications include 19,455 potential residential units. 71 percent (13,743) of the In Process units are within the City of Oshawa (7,946) and the City of Pickering (5,797). The 197 Draft Approved plans include 32,808 residential units.

## **8. Current Activity**

8.1 During the first quarter of 2017, 10 new subdivision and condominium applications were received by the Region, representing an additional 637 “In Process” residential units. In addition, 3 plans (1 subdivision and 2 condominium), representing an additional 255 units, were draft approved in the first quarter of 2017, and 5 plans (2 subdivision, 3 condominium), representing an additional 371 units, were registered in the first quarter of 2017.

## **9. Conclusion**

9.1 2016 saw increases in the number of subdivision and condominium applications received; applications draft approved; and applications registered, compared to the previous year.

9.2 The proportion of single-detached dwellings increased while the proportion of townhouse units decreased relative to the total applications received. Among applications draft approved, the proportion of single and semi-detached units increased significantly, while the proportion of townhouses and apartment units decreased.

9.3 The number of potential residential units that are “In Process” and “Draft Approved” are sufficient to satisfy Regional Official Plan Policy 4.2.6, which requires a minimum 3 year supply of residential units to accommodate residential growth.

9.4 A copy of this report will be forwarded to the area municipalities for their information.



**10. Attachments**

Figure #1: Subdivision and Condominium Applications Received in 2016

Figure #2: Subdivision and Condominium Plans Draft Approved in 2016

Figure #3: Subdivision and Condominium Plans Registered in 2016

Figure #4: Active Applications by Municipality as of Year End 2016

Figure #5: Subdivision Condominium Activity Maps by Area Municipality

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



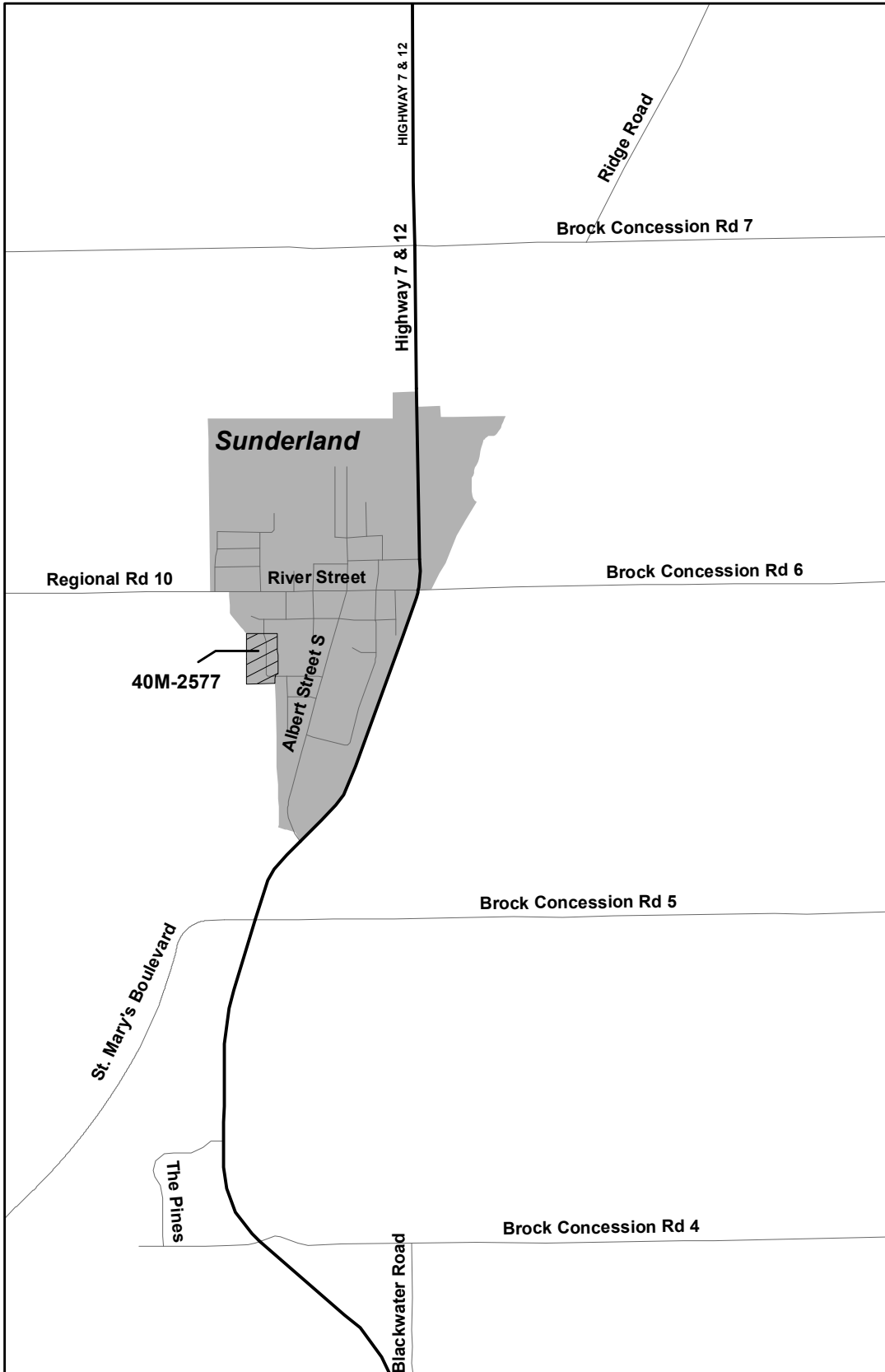
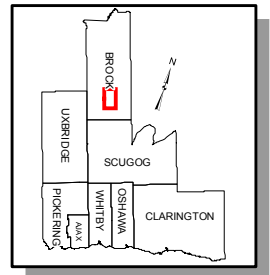






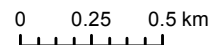


# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY SUNDERLAND URBAN AREA, BROCK TOWNSHIP



	2016 Received
	2016 Draft Approved
	2016 Registered
	Municipal Boundary
	Highway
	Major Road
	Hamlet
	Urban Area

Registered:  
40M-2577 667287 Ontario Limited



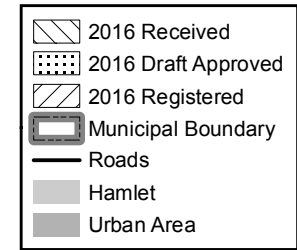
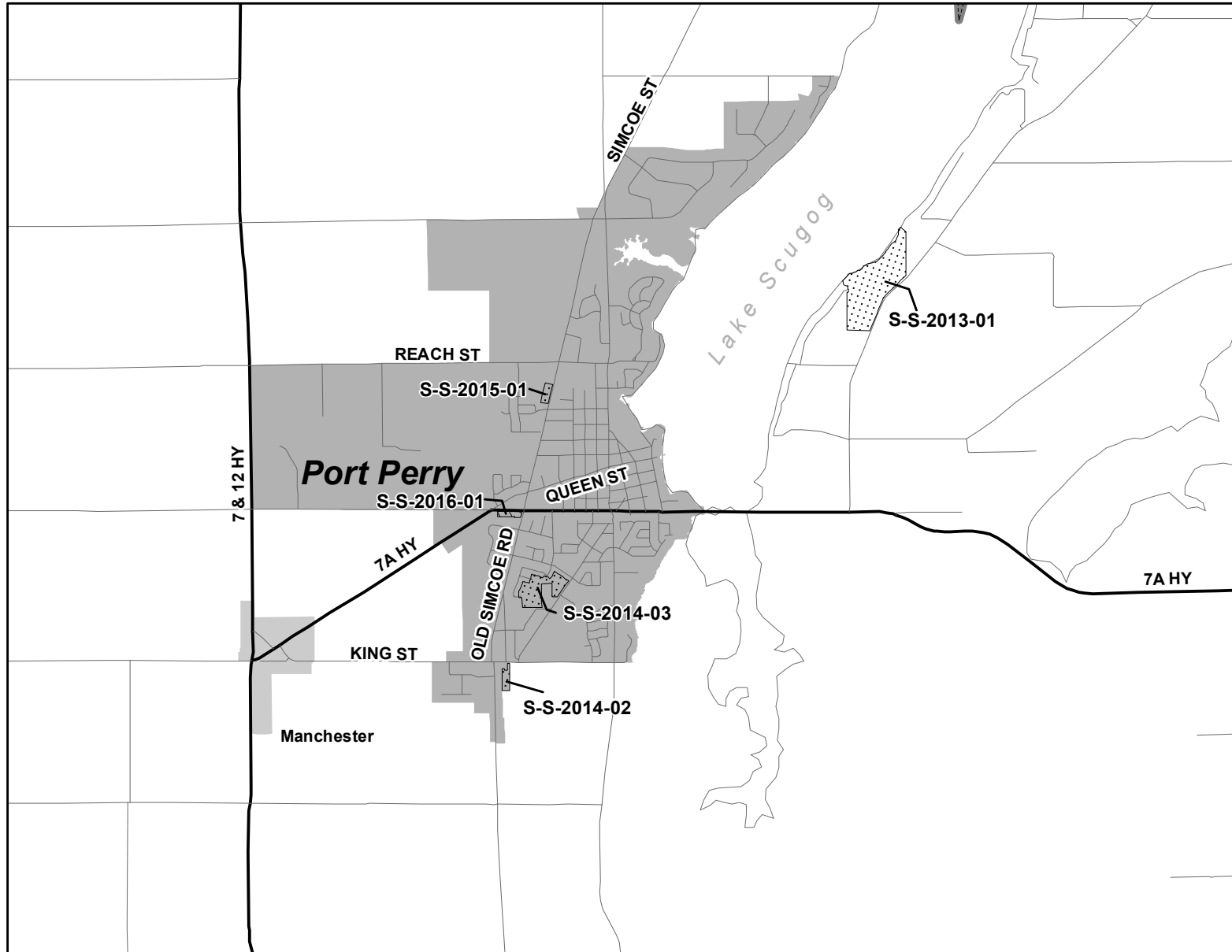
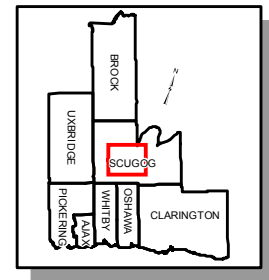
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**Citation:** Digital cartography by The Regional Municipality of Durham, Planning Department, April, 2017.



# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY PORT PERRY URBAN AREA, TOWNSHIP OF SCUGOG



**Received:**

S-S-2016-01      2468617 Ont. Inc. &  
2470415 Ontario Inc.

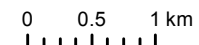
**Draft Approved:**

S-S-2013-01      Warden Woods  
S-S-2014-02      Home-Land Development Group Ltd.  
S-S-2014-03      Ribcor Holdings Inc.-Martin Stein  
S-S-2015-01      Oxnard Port Perry Inc.

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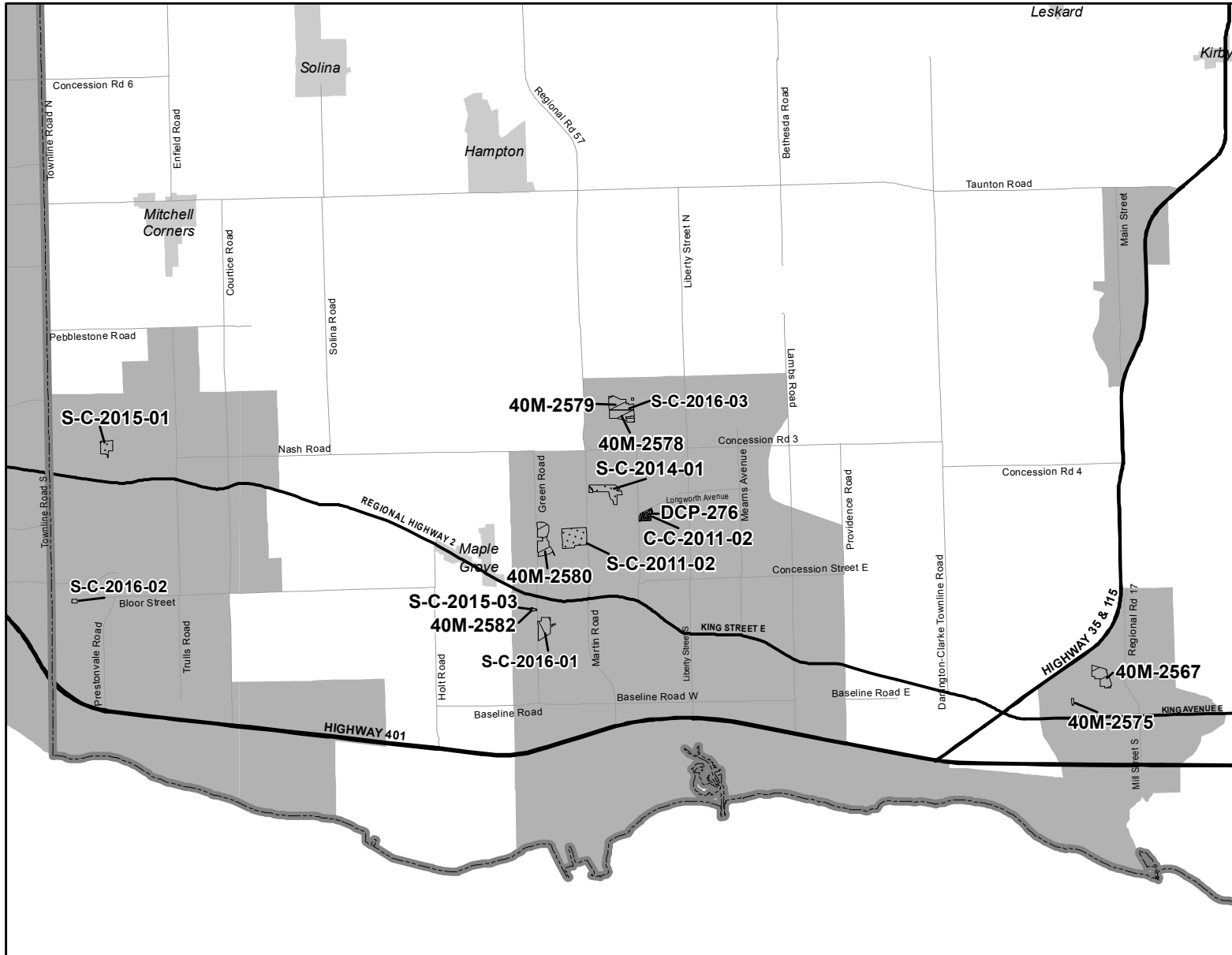
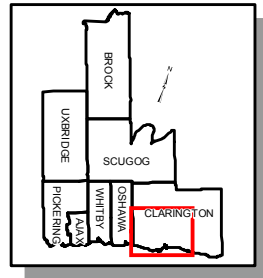
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# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY CLARINGTON URBAN AREA



	2016 Received
	2016 Draft Approved
	2016 Registered
	Roads
	Hamlet
	Urban Area
	Municipal Boundary

### Received:

- S-C-2016-01 Modo Bowmanville Towns Limited
- S-C-2016-02 2399263 Ontario Limited
- S-C-2016-03 Akero Developments Inc.

### Draft Approved:

- C-C-2011-02 Halminen Building Corp.
- S-C-2011-02 Brookhill Meadows
- S-C-2014-01 South Bowmanville Ltd.
- S-C-2015-01 H. & H. Properties Inc.
- S-C-2015-03 Lanarose Properties Limited

### Registered:

- 40M-2567 Lindvest Properties (Clarington) Inc.
- 40M-2575 Rudell (2103386 Ontario Limited)
- 40M-2578 Baysong Development Inc.
- 40M-2579 Baysong Development Inc.
- 40M-2580 1613881 ONTARIO LIMITED
- 40M-2582 Lanarose Properties Limited
- DCP-276 Halminen Building Corp.

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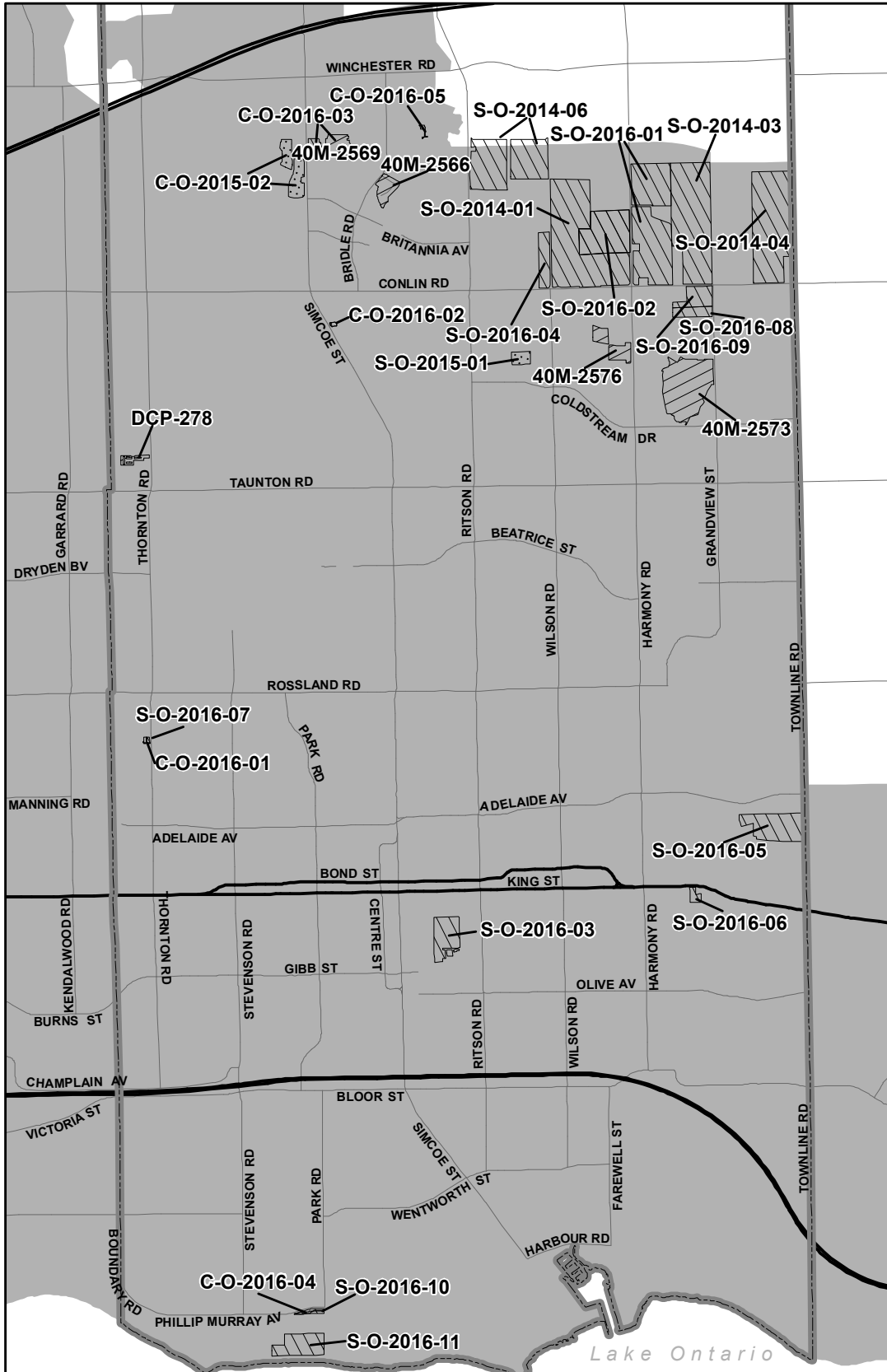
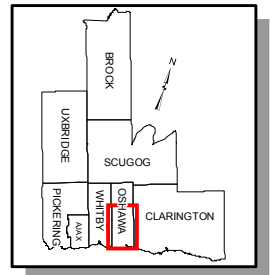
0 0.8 1.6 km







# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY OSHAWA URBAN AREA



	Municipal Boundary
	2016 Received
	2016 Draft Approved
	2016 Registered
	Roads
	Urban Area

### Received:

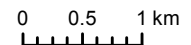
C-O-2016-01	Gul Jacobi
C-O-2016-02	Podium Developments
C-O-2016-03	Minto Metropia (Windfield) GP Inc.
C-O-2016-04	SO Developments Inc.
C-O-2016-05	Lindenbrook Properties.
S-O-2014-01	Conlin Kedron Limited
S-O-2014-03	Kose Developments Inc.
S-O-2014-04	Regita Enterprise Inc.
S-O-2014-06	Menkes Oshawa Holdings Ltd.
S-O-2016-01	Medallion Developments Limited
S-O-2016-02	1236296 Ontario Inc.
S-O-2016-03	Bruce Street Developments Limited
S-O-2016-04	Delta-Rae (Harmony Valley Inc.)
S-O-2016-05	Kingsway Collegel
S-O-2016-06	1015 King Inv. Ltd.
S-O-2016-07	N/A
S-O-2016-08	North Grandview Inc.
S-O-2016-09	Upperview Homes (Oshawa) Inc.
S-O-2016-10	SO Developments Inc.
S-O-2016-11	SO Developments Inc.

### Draft Approved:

C-O-2015-02	2157236 Ontario Limited
C-O-2016-02	Podium Developments
S-O-2015-01	Midhaven Developments Ormond

### Registered:

40M-2566	CHARING CROSS INVESTMENTS INC.
40M-2569	Minto Communities (Toronto) Inc
40M-2573	SILWELL BERMA VENTURES
40M-2576	825901 Ontario Ltd.
DCP-278	Thornton Industrial Park Inc.

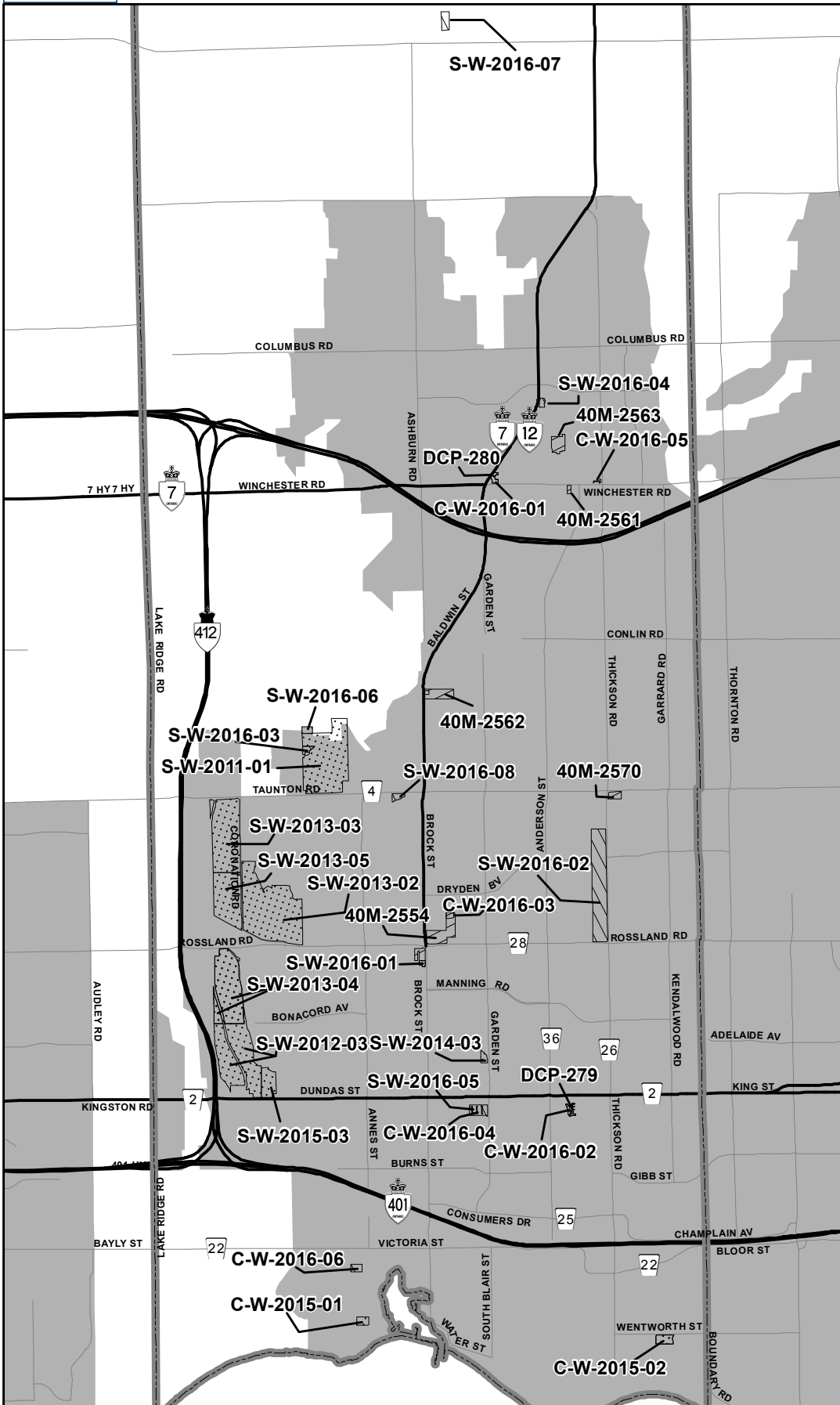
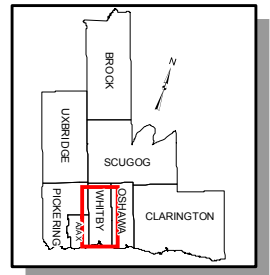








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# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY WHITBY URBAN AREA



	2016 Received
	2016 Draft Approved
	2016 Registered
	Municipal Boundary
	Roads
	Urban Area

**Received:**

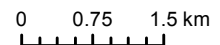
- C-W-2016-01 Stockworth Homes Inc.
- C-W-2016-02 Sundance MPI Developments Inc.
- C-W-2016-03 Whitby Developments
- C-W-2016-04 Stafford Homes Ltd.
- C-W-2016-05 Brooklin Meadows Limited
- C-W-2016-06 Courtrice North Inc.
- S-W-2016-01 Matanda Homes Limited
- S-W-2016-02 Minto (Rossland) Inc.
- S-W-2016-03 Country Lane Estates Inc.
- S-W-2016-04 Yucca Whitby Land Ltd.
- S-W-2016-05 Stafford Homes Ltd.
- S-W-2016-06 Phil Lack
- S-W-2016-07 Uxbridge Nurseries Limited
- S-W-2016-08 Greyrock Commercial Construction Ltd.

**Draft Approved:**

- C-W-2015-01 Whitby by the Lake Inc.
- C-W-2015-02 Dancor Development Corporation
- C-W-2016-01 Stockworth Homes Inc.
- C-W-2016-02 Sundance MPI Developments Inc.
- S-W-2011-01 Heathwood Homes (Whitby Country Lane) Ltd.
- S-W-2012-03 Mattamy (Monarch) Limited
- S-W-2013-02 TFP Whitby Dev. Inc.
- S-W-2013-03 Lazy Dolphin Development Inc.
- S-W-2013-04 West Whitby Holdings Inc.
- S-W-2013-05 Chelseahill Developments Inc.
- S-W-2014-03 2368378 Ontario Inc.
- S-W-2015-03 Hiddenbrook Developments Limited
- S-W-2016-01 Matanda Homes Limited

**Registered:**

- 40M-2554 Whitby Developments Inc
- 40M-2556 Queensgate (Brock/Rossland) Inc.
- 40M-2561 2309078 Ontario Limited
- 40M-2562 2287531 Ont. Inc.-784534 Ont. Inc.
- 40M-2563 Pardo Estates
- 40M-2570 Luvian Homes Ltd.
- DCP-279 Sundance MPI Developments Inc.
- DCP-280 Stockworth Homes Inc.



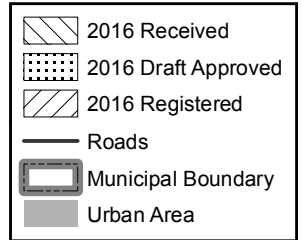
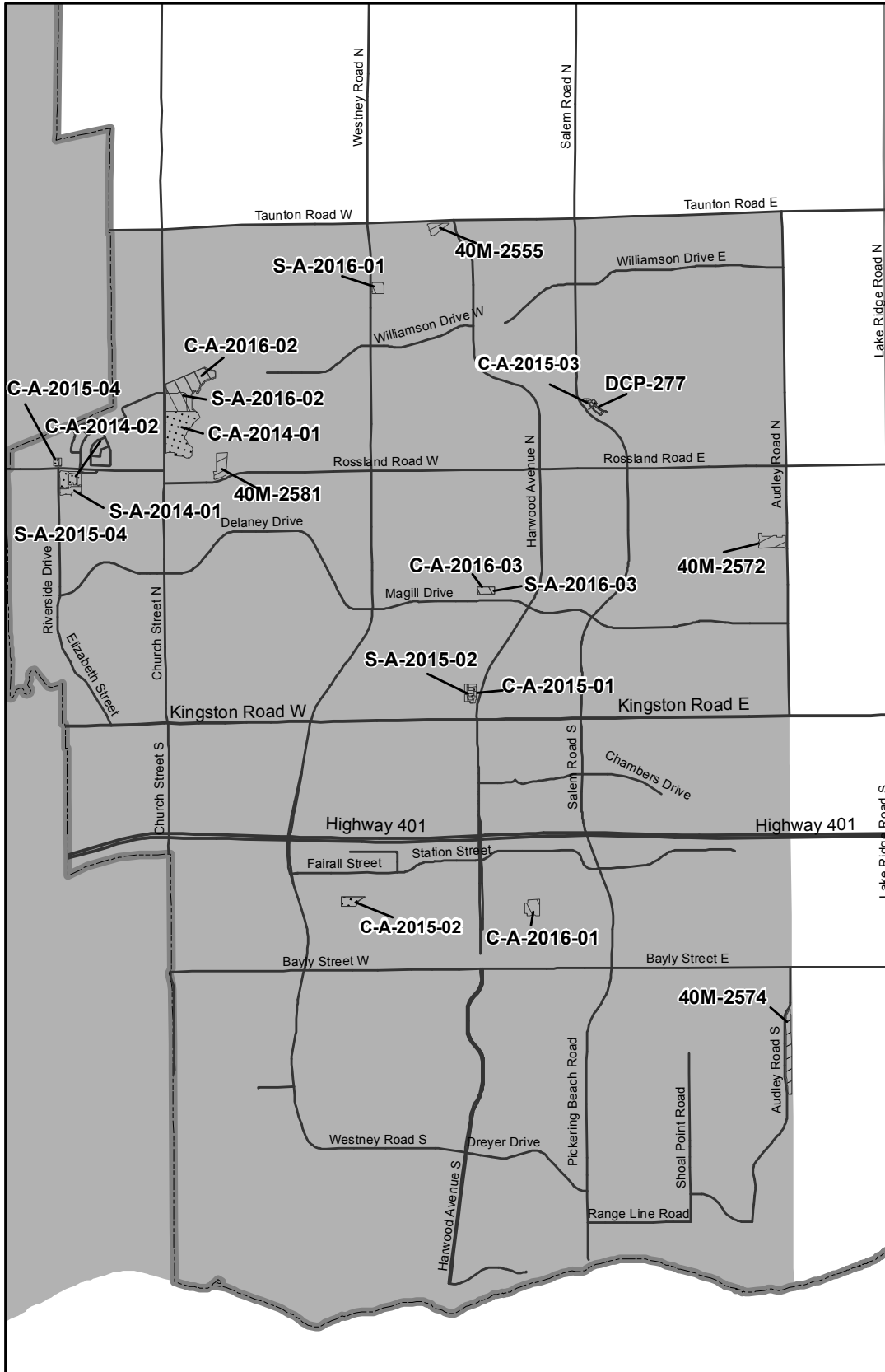
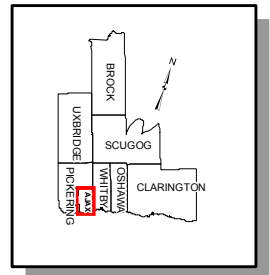
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# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY AJAX URBAN AREA



### Received:

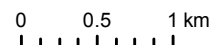
C-A-2016-01	King's Crescent Developments Inc.
C-A-2016-02	Cougs Ltd.
C-A-2016-03	Your Home Developments Inc.
S-A-2016-01	Quantum Falls Development Inc.
S-A-2016-02	Cougs (Duffins Village) Ltd.
S-A-2016-03	Your Home Developments Inc.

### Draft Approved:

C-A-2014-01	Cougs (Workmans) Ltd.
C-A-2014-02	2399478 Ontario Inc.-Dugald Wells
C-A-2015-01	Your Home Developments Inc.
C-A-2015-02	Ajax Estate Holdings-Cory Silver
C-A-2015-03	Salem Road Subdivision Ltd.-Gary Goldman
C-A-2015-04	Richpark Homes Ltd., In Trust
S-A-2014-01	2399478 Ontario Inc.
S-A-2015-02	Your Home Developments Inc.
S-A-2015-04	Richpark Homes Ltd.

### Registered:

DCP-277	Salem Road Subdivision Ltd
40M-2555	Miller Creek Developments Inc.
40M-2572	Ajax Audley Developments Limited
40M-2574	John Boddy Homes
40M-2581	Haber Homes



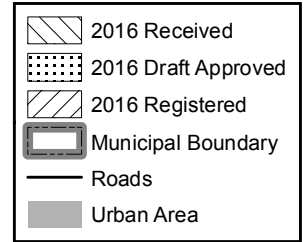
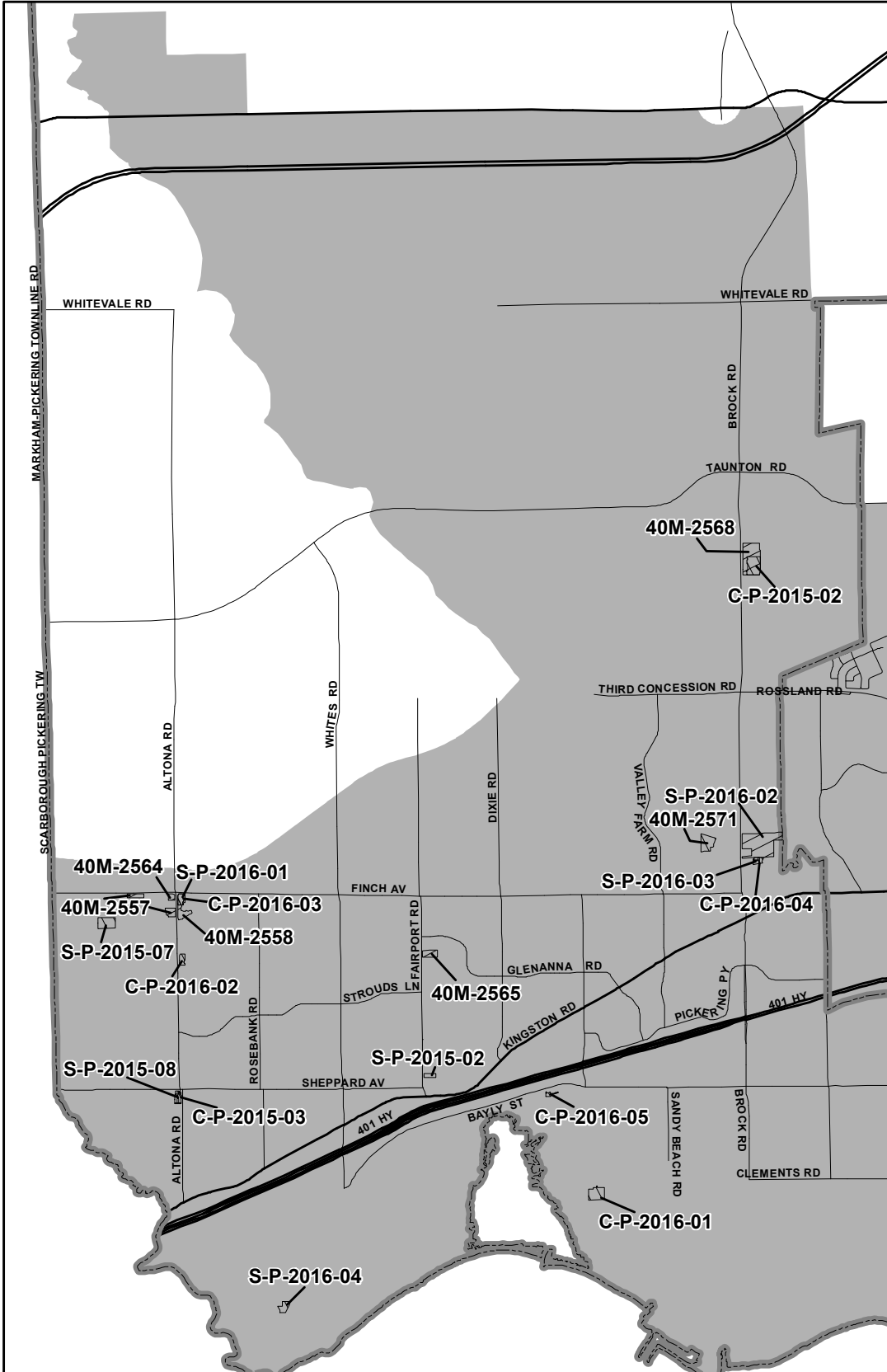
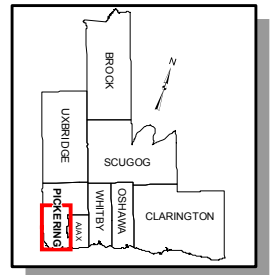
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# 2016 SUBDIVISION/CONDOMINIUM ACTIVITY PICKERING URBAN AREA



### Received:

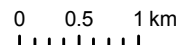
C-P-2015-02	Averton (Brock) Limited
C-P-2015-03	Altona Home Construction Inc.
C-P-2016-01	Madison Liverpool Limited
C-P-2016-02	Grossi Group Building Corporation Inc.
C-P-2016-03	702153 Ontario Limited
C-P-2016-04	Fortress Munir 2013 Limited
C-P-2016-05	SR & R Bay Ridges (Two) Ltd.
S-P-2015-07	Woodview Home Construction Inc.
S-P-2015-08	Altona Home Construction Inc.
S-P-2016-01	702153 Ontario Limited
S-P-2016-02	Frontdoor Developments Inc.
S-P-2016-03	Fortress Munir 2013 Limited
S-P-2016-04	702153 Ontario Limited (Fairgate Homes)

### Draft Approved:

S-P-2015-02	1144317 Ontario Limited
-------------	-------------------------

### Registered:

40M-2557	E. OVIDE HOLDINGS
40M-2558	E. OVIDE HOLDINGS
40M-2564	Nanak Creations Inc.
40M-2565	Williamsberg Estates
40M-2568	AVERTON (BROCK THREE) LIMITED
40M-2571	KINDWIN DEVELOPMENT CORP



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**Citation:** Digital cartography by The Regional Municipality of Durham, Planning & Economic Development Department, Planning Division, April, 2017.

## EARLY RELEASE OF REPORT



# The Regional Municipality of Durham Report

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From: Commissioner of Planning and Economic Development  
Report: #2017-COW-\*\*  
Date: June 7, 2017

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**Subject:**

Public Meeting Report

Renaming of Regional Road 57 in the Municipality of Clarington

---

**Recommendations:**

- A) That Public Meeting Report #2017-COW-\*\* be received for information; and
  - B) That all submissions received be referred to the Planning Division for consideration.
- 

**Report:**

**1. Purpose**

1.1 The purpose of this report is to consider the Municipality of Clarington's request to rename that portion of Regional Road 57 within the municipal limits of Clarington to "Bowmanville Boulevard". This new name would apply from the road's southern terminus near Highway 401 to the northern limit of the Municipality of Clarington (see Attachment 1).

**2. Background**

2.1 On March 20, 2017, Clarington Council passed a resolution requesting that the Region rename that portion of Regional Road 57 within the municipal limits of Clarington to "Bowmanville Boulevard".

- 2.2 Regional Road 57 extends from just south of Highway 401, northerly through the Municipality of Clarington and Township of Scugog, terminating just south of Lake Scugog at Golf Course Road in the City of Kawartha Lakes. Through the Bowmanville Urban Area, portions of Regional Road 57 are recognized by local road names, including Waverley Road and Martin Road. Historically, this issue has caused confusion for drivers unfamiliar with the area.
- 2.3 The street name “Bowmanville Boulevard” has been included on the Region’s street name reserve list for use in the Municipality of Clarington.
- 2.4 Clarington’s Report No. PSD-016-17 also identified the need to compensate residents and businesses impacted by the proposed street renaming at the municipality’s expense. A compensation payment of \$75 per residential address and \$200 per business address was recommended by Clarington staff in the body of the report. However, the Clarington Council resolution did not include that recommendation.

### **3. Consultation**

- 3.1 The proposed renaming of Regional Road 57 through Clarington has been circulated to Durham Regional Police Services, the Township of Scugog, Regional Works, and the Ministry of Transportation for comments. To date, no comments have been received.
- 3.2 Prior to this meeting, a notice of Public Meeting was published in newspapers with circulation in the Municipality of Clarington and the Township of Scugog, as well as mailed to all property owners and occupants within 120 metres of Regional Road 57, within the limits of the proposed name change.

### **4. Public Participation**

- 4.1 Anyone who attends the Region’s public meeting may present an oral submission and/or provide a written submission to Committee of the Whole on the proposed street name change. Also, any person may make written submissions at any time before Regional Council makes a decision.
- 4.2 Anyone wishing to be notified of Regional Council’s decision on the proposed street name must make a written request to the Commissioner of Planning and Economic Development.

**5. Future Regional Council Decision**

- 5.1 Following the public meeting, the Committee of the Whole will consider the proposed street name at a future meeting, and will make a final recommendation to Regional Council. Council's decision will be final.
- 5.2 All persons who made oral or written submissions, or have requested notification in writing, will be given written notice of future meetings of Committee of the Whole and Regional Council at which the proposed street name will be considered.

**6. Attachments**

Attachment #1: Location Sketch

Respectfully submitted,

Original signed by

---

B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

Recommended for Presentation to Committee

---

G.H. Cubitt, MSW  
Chief Administrative Officer









The Regional Municipality of Durham

Office of the Regional Chair

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1-800-372-1102  
Fax: 905-668-1567  
Email:  
roger.anderson@durham.ca

www.durham.ca

Roger M. Anderson  
Regional Chair and CEO

April 27, 2017

Ms. Rebecca Zeran, Senior Policy Advisor  
Resource Development Section  
Ministry of Natural Resources and Forestry  
300 Water Street, 2<sup>nd</sup> Floor, South Tower  
Peterborough, Ontario  
K9J 8M5  
Email : [rebecca.zeran@ontario.ca](mailto:rebecca.zeran@ontario.ca)

Dear Ms. Zeran:

**RE: Regulatory Registry Proposal Number: 17 MNR004 -  
Proposed changes to Regulation 244/97 aggregate fees and  
royalties**

The Region of Durham appreciates the opportunity to comment on the proposed changes to Regulation 244/97 under the Aggregate Resources Act.

As you may be aware, Durham Region has been among the top three largest aggregate producers in Ontario for more than a decade. In 2014, 10.3 million tonnes of aggregate were extracted in Durham Region. In the adjacent municipalities of Ramara Township and the City of Kawartha Lakes, a further 8.5 million tonnes was extracted, of which a significant proportion was hauled to end users via Durham's Regional Road network. See the attached map which illustrates the location of aggregate extraction sites in and around Durham Region.

The Region recognizes that aggregate is a vital input to the development of infrastructure, industry and housing in the Greater Toronto Area. Our Regional Official Plan and Transportation Master Plan identify a Strategic Goods Movement Network (SGMN) of 215 km to facilitate the movement of heavy vehicles within and across the Region. Aggregate haulage is a major component of truck usage on this network. About 121 km of the network has been upgraded to an enhanced standard that can accommodate full load movement of heavy vehicles year-round; 94 km still require upgrading.

These enhancements on the SGMN come at a cost - a premium of approximately 25 per cent (about \$250,000 per km) over standard arterial road construction. Contrast this added expense with the

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current annual revenue of about \$150,000 flowing to the Region from aggregate extraction activities. Not even one kilometre of the premium cost associated with constructing a road network suitable for aggregate hauling is collected on a yearly basis.

Wear and tear on the roads is not the only impact of aggregate haulage endured by Durham residents. Communities such as Uxbridge, Sunderland and Claremont are affected by high volumes of trucks hauling aggregate, sometimes hundreds per day, creating noise, dust and safety concerns related to speeding. The Region incurs additional costs to address these issues through targeted police enforcement efforts, road design and features to encourage courteous driving and appropriate route selection by truckers.

Durham taxpayers should not have to subsidize the movement of aggregate to support development in other parts of Ontario or the profits of the aggregate companies.

At a minimum, the upper tier levy should equal the lower tier levy since the cost per kilometre of maintaining roads to the standard required to support aggregate movement is the same regardless of the ownership of the road. In fact, it is the upper tier arterial road network in Durham that does the “heavy lifting” in terms of moving aggregates within and through Durham.

**The Region recommends that the Regional levy should be raised to 6 cents per tonne, in line with the lower tier amount.** This would increase the Region’s aggregate revenue to about \$620,000 annually which would allow us to address the construction premium associated with rehabilitating about 2.5 km of haul route roads each year. At 6 cents per tonne, the Region will have enough revenue to address upgrading of the SGMN over a 36-year period compared to 150 years at 1.5 cents per tonne or 75 years at the proposed 3 cents per tonne.

**In addition, the Region recommends that aggregate companies should pay an additional goods movement network user fee to any municipality through which they regularly haul material since these municipalities also bear the burden of road network wear and tear.**


Ontario has a pattern of undervaluing its natural resources when selling to the private sector, whether it is fees for bulk water removal or aggregate levies. According to the Ontario Sand and Gravel Association, in Alberta and Quebec, the comparable aggregate levies are several times the current Ontario rate of 11.5 cents per tonne so



it is not unreasonable to seek significantly more. We also question whether the proposed minimum annual fees for holders of licences (\$344 and \$689) cover even the MNRF's costs to administer, inspect, enforce compliance and monitor restoration for these operations. In accordance with Provincial legislation and asset management guidelines, municipalities set user fees at rates that recover the cost of the service or infrastructure. This is the basis for our request for a more substantial increase in the upper tier royalty and should also guide the Province's approach to fees.

**Fees and royalties, including minimum fees, should be set at a level that enables cost recovery for all levels of government in providing the services and infrastructure that support the aggregate industry.**

**With respect to indexing, the Region recommends that the Ontario construction price index would be a more appropriate than the CPI as an escalator for the aggregate levy since these revenues are reinvested primarily in construction initiatives.**

While we appreciate the opportunity to comment, this is not the first time the Region has provided input on this subject. We provided very similar recommendations in 2007 and 2015. An update to Ontario's aggregate fees and royalties that recognizes and offsets the true cost impacts of this industry to the Region of Durham and other municipalities is long overdue. We urge the Province make the changes recommended above as soon as possible.

Yours truly, 

 Roger Anderson  
Regional Chair and CEO 

Attachment: Map – Durham Region Strategic Goods Movement Network

cc: Mr. Joe Dickson, MPP, Parliamentary Assistant to the Minister of Natural Resources and Forestry  
Ms. Pat Vanini, Executive Director, Association of Municipalities of Ontario  
Mr. Ralph Walton, Regional Clerk  
Durham Region Area Municipalities  
Mayor Dennis Lever, Township of Puslinch, and Chair, Top Aggregate Producing Municipalities of Ontario (TAPMO)

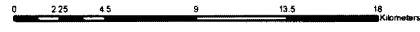
Page 3 of 3



# The Regional Municipality of Durham

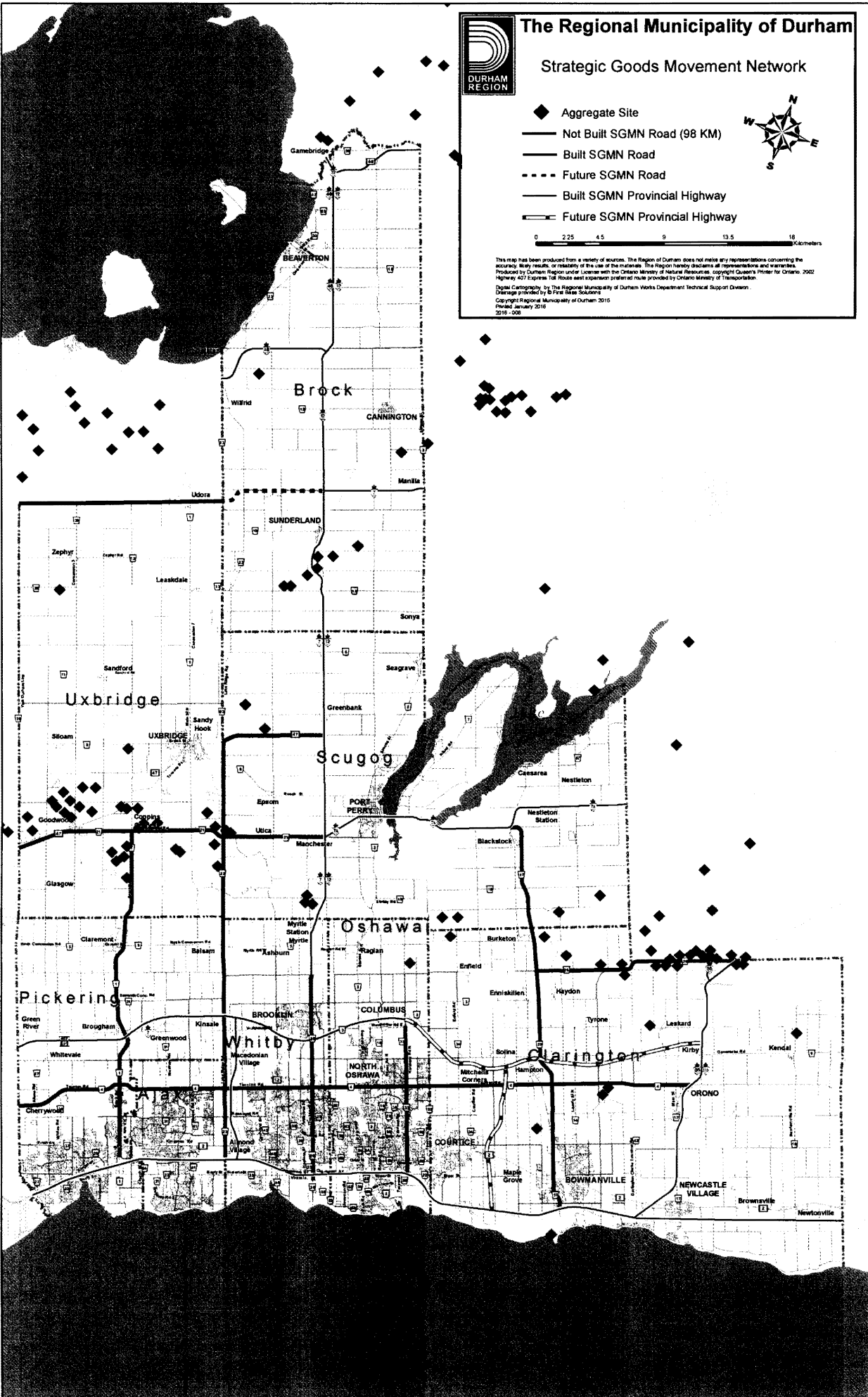
## Strategic Goods Movement Network

- ◆ Aggregate Site
- Not Built SGMN Road (98 KM)
- Built SGMN Road
- - - Future SGMN Road
- Built SGMN Provincial Highway
- Future SGMN Provincial Highway



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 2016-008





# Interoffice Memorandum

To: Mr. Ralph Walton  
Regional Clerk/Director of Legislative Services

From: Vannitha Chanthavong, MCIP, RPP  
Planner

Date: April 27, 2017

Re: **New Application for a Regional Official Plan Amendment**  
File Number: **OPA 2017-001**  
Applicant: Lakewinds Farm Limited  
Location: Part of Lot 15, Concession 1  
Municipality: Township of Brock

The Regional Municipality of Durham

Planning and Economic Development Department

Planning Division

This is to advise that we have received the above noted application.

The application was deemed complete today.

***The purpose of the application is to permit the severance of surplus farm dwelling rendered surplus as a result of consolidation of non-abutting farms.***

If your department receives any submissions regarding this application, please forward the original copies to the Planning and Economic Development Department.

Please call me if you have any questions.

Vannitha Chanthavong

:ps

Encl: Application package

"Service Excellence for our Communities"

C.S. - LEGISLATIVE SERVICES

Original
To: T. Fraser
Copy
To: CIP
C.C. S.C.C. File
Take Appr. Action



Planning and  
Economic  
Development  
Department

**APPLICATION TO AMEND THE DURHAM REGIONAL OFFICIAL PLAN**

Regional Municipality of Durham  
Planning and Economic Development Department  
605 Rossland Road East, 4<sup>th</sup> Floor  
P.O. Box 623, Whitby, Ontario L1N 6A3  
Telephone (905) 668-7711 Facsimile (905) 666-6208

<b>File No.</b>  2017-001		<b>Date of Receipt</b>		<b>DURHAM REGION PLANNING RECEIVED</b>	
				APR 04 2017	
				ATTENTION	COPIES TO
				FILE#	

Submission of this application constitutes tacit consent for authorized Regional and area municipal staff representatives to inspect the subject lands or premises, and to carry out any inspections, tests and investigations as may be required.

**Pre-Consultation**

Pre-consultation is a mandatory part of the application process. Through this process, you will be informed of any requirements that may apply within the Durham Regional Official Plan and from Provincial policies and plans. Prior to submitting this form to the Region, it is required that at least one meeting be held with Regional Planning staff, staff from other Regional Departments, the area municipality, the applicable Conservation Authority and other review agencies as deemed appropriate. Following the meeting, the Planning Division shall prepare a Record of Pre-consultation outlining the information to be provided in order that the application may be deemed complete.

**Completeness of the Application**

The information in this form must be provided by the applicant. This information must be provided with the appropriate fee(s) and technical information or reports as outlined in the Record of Pre-consultation in order for the application to be deemed complete under the Planning Act. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, if the required information is not provided, the application may be returned until these materials are submitted.

**Submission Requirements**

**Fees:** (payable by cheque or money order)

- A non-refundable fee of **\$16,000.00**, payable to the Regional Municipality of Durham, for a privately initiated major amendment, defined as a proposal involving a change in land use designation or policy which requires major technical studies and extensive analysis and consultation.
- A non-refundable fee of **\$5,000.00**, payable to the Regional Municipality of Durham, for a privately initiated minor amendment, defined as a site specific proposal which is small in scale and involves a land use with minor and predictable impacts.
- A non-refundable fee of **\$200.00**, payable to the Regional Municipality of Durham, for any developments based on private, which is the Regional Health Department's review fee.
- A non-refundable fee payable to the applicable Conservation Authority, for lands potentially affected by flooding or erosion or other lands within its jurisdiction. Please contact the appropriate Conservation Authority to determine the exact fee amount (refer to page 9) for contact information.
- A publication fee deposit of **\$1000.00** (note: applicants will be required to pay the actual publication costs associated with the notice requirements of the Planning Act).

**Forms and Information:**

- 1 original and 14 copies** of the completed application form.
- 8 copies** of technical information and background reports, as detailed in the Record of Pre-consultation.
- 15 copies** of the proposed text and/or map amendments (in black and white, on 8 1/2" x 11" paper).
- 15 copies** of a sketch/concept plan, showing the location of the property, existing features, adjacent land uses, details of the proposed land uses, and the extent of the applicant's land holding (in black and white, on 8 1/2" x 11" paper).

*Please also provide an electronic version of reports/plans. Measurements are to be indicated in metric units.*

**1. PRE-CONSULTATION**

Have you formally consulted with staff of the Region of Durham, area municipality and other agencies prior to submitting this application?  Yes  No

Date of Record of Pre-Consultation: January 12, 2017 2:30-3:30pm

Parties/Agencies in Attendance: Karl Liprof, Durham Health; Eric Simpson, Township of Brock; Ashley Yearwood, Durham Region; David Perkins, Durham Region; Bob Clark, CCS

**2. CONTACTS**

Contact	Mailing Address	Telephone	Fax
Owner* Lakewinds Farm Ltd. c/o Urs Kressibucher	1055B Concession 2 Rd Thorah Brock Township Beaverton, ON L0K 1A0	W: 705-426-9138	
		C:	
	Email urs@lakewindsfarm.com	H:	
Applicant** Robert Clark Clark Consulting Services	52 John St. Port Hope, ON L1A 2Z2	W: 905-885-8023	905-885-4785
		C:	
	Email bob@clarkcs.com	H:	
Agent / Primary Consultant Robert Clark Clark Consulting Services	52 John St. Port Hope, ON L1A 2Z2	W: 905-885-8023	905-885-4785
		C:	
	Email bob@clarkcs.com	H:	

\* If more than one owner, please attach a separate sheet. If numbered company, give name and address of principal owner.

\*\* Owner's authorization (Section 12) is required if the applicant is not the owner.

Correspondence to be sent to (check only one):

Owner  Applicant / Agent  Agent / Primary Consultant

**3. DESCRIPTION OF SUBJECT LANDS**

Not Applicable

Location	Description		
Area Municipality Township of Brock	Former Twp Thorah	Lot(s) Part Lot 15	Conc.(s) 1
Municipal Address B970 Thorah Concession 2 Beaverton, ON	Legal Description Registered Plan No.	Lot(s) / Block(s)	Part No(s)
	Reference Plan No. PIN 72030-0071		
Area (Hectares) 37.32ha (92.21 ac)	Assessment Roll No. 1839-040-004-02300-0000		

**4. PURPOSE OF THE APPLICATION:**

a) What is the current land use designation(s) of the subject land, if applicable?

Prime Agricultural Area

Not Applicable

b) Identify the policy(ies) and / or land use designation(s) to be added, changed, deleted or replaced:

Addition to Policy 9A.3.2

c) Please provide the specific wording of the requested amendment:

A surplus dwelling as severed from a parcel identified as Assessment No. 1839-040-004-02300-0000 in Part of N ½ & Part of S ½ of Lot 15, Concession 1, former Township of Thorah, Township of Brock, subject to the inclusion of provisions in the zoning by-law to prohibit further severances and the construction of any residential dwelling on the retained farm parcel and prohibit livestock in the equipment storage barn on the retained farm parcel.

**5. PROVINCIAL POLICY**

- a) Is this application consistent with the Policy Statements issued under subsection 3(1) of the Planning Act?  Yes  No
- b) Explain how the application is consistent with the Provincial Policy Statement (PPS) (incorporate as part of Planning Justification Report if possible).

Please see Planning Justification Report/Agricultural Assessment, Clark Consulting Services (CCS)

- c) Explain how the application is consistent with Places to Grow, Growth Plan for the Greater Golden Horseshoe (incorporate as part of Planning Justification Report if possible).

Please see Planning Justification Report/Agricultural Assessment, Clark Consulting Services (CCS)

- d) Is the subject land(s) within an area designated under any of the following provincial plans?

- Oak Ridges Moraine Conservation Plan (2002)  Yes  No
- Greenbelt Plan (2005)  Yes  No
- Other (Specify): \_\_\_\_\_  Yes  No

Explain how the application conforms to or does not conflict with each of the applicable Provincial Plan(s) (incorporate as part of Planning Justification Report if possible).

Please see Planning Justification Report/Agricultural Assessment, Clark Consulting Services (CCS)

**6. REPORTS:**

The application may be deemed incomplete without the submission of the required reports identified in the Record of Pre-consultation.

- a) List the title, author and date of any reports attached to this submission, if applicable.

Not Applicable

Title	Author	Date
Planning Justification Report/Agricultural Assessment	Clark Consulting Services	Feb. 2017
Environmental Site Screening Investigation	Golder Associates	Feb. 2017



**7. CURRENT AND PREVIOUS USE OF THE SUBJECT LANDS:**

Not Applicable

a) What is the current use of the subject lands?

Agricultural and Rural Residential

b) What were the previous uses of the subject lands?

Agricultural and Rural Residential

**8. OTHER PLANNING APPLICATIONS/APPROVALS RELATED TO THIS APPLICATION:**

Not Applicable

Application Type	File	Status
<input type="checkbox"/> Durham Regional Official Plan Amendment		
<input type="checkbox"/> Area Municipal Official Plan Amendment		
<input checked="" type="checkbox"/> Local Municipal Zoning By-law Amendment	to be submitted in the future	
<input type="checkbox"/> Subdivision or Condominium Plan		
<input checked="" type="checkbox"/> Severance	to be submitted in the future	

**9. SERVICING:**

Please indicate the proposed method of servicing and attach the appropriate information where applicable.

Not Applicable

Method of Sewage Disposal	Method of Water Supply
<input type="checkbox"/> Municipal piped sewage system	<input type="checkbox"/> Municipal piped water system
<input checked="" type="checkbox"/> Individual septic system	<input checked="" type="checkbox"/> Individual wells
<input type="checkbox"/> Other ( )	<input type="checkbox"/> Individual surface water
	<input type="checkbox"/> Other ( )

Note: All development on individual on-site sewage systems or tanks requires a geotechnical report and hydrogeological report. Before undertaking the preparation of such reports, consult the appropriate approval authority (Area Municipality or Region's Health Department) about the type of geotechnical report and hydrogeological assessment required.

Road Access	
<input type="checkbox"/> Provincial Highway	<input checked="" type="checkbox"/> Local Road
<input type="checkbox"/> Regional Road	<input type="checkbox"/> Other ( )

**10. SITE CONTAMINATION:**

The attached **Site Screening Questionnaire** must be completed by a Qualified Person and submitted with this application.

**11. MINIMUM DISTANCE SEPARATION FROM EXISTING LIVESTOCK FACILITIES:**

If the subject land is within 1000 metres for a Type A land use\* and 2000 metres for a Type B land use of an existing livestock barn or manure storage facility, then the attached **Minimum Distance Separation Data Sheet** must be completed and submitted with this application.

\* The Ontario Ministry of Agriculture and Rural Affairs, in their MDS Implementation Guidelines states that Type A land uses are characterized by uses that have a lower density of human occupancy, habitation or activity, such as residential dwellings on lots zoned agriculture and Type B land uses are characterized by uses that have a higher density of human occupancy, habitation or activity, such as residential subdivisions or major recreational uses.

**12. OWNER'S AUTHORIZATION:**

If the applicant is **not** the owner of the subject land, the owner must complete the following written authorization:

**Authorization of Owner (please print)**

I, Lakewinds Farm Ltd. c/o Urs Kressibucher own the subject land, and I authorize Clark Consulting Services to make this application.

March 24, 2017  
Date

[Signature]  
Signature of Owner

**Authorization of Owner for Disclosure of Personal Information**

I, Lakewinds Farm Ltd. c/o Urs Kressibucher, own the subject land and, for the purposes of the Freedom of Information and Protection of Privacy Act, consent to the disclosure of any personal information provided in the processing of this application, under the Planning Act, to any person or public body.

March 24, 2017  
Date

[Signature]  
Signature of Owner

**13. AFFIDAVIT OR SWORN DECLARATION OF OWNER OR APPLICANT**

I, Robert Clark, Clark Consulting Services of the Municipality of Port Hope in the Northumberland County make oath and solemnly declare that the information in this application, attachments and accompanying reports is true.

Declared before me at the Municipality of Port Hope in the County of Northumberland this 30<sup>th</sup> day of March 2017

Carole Rowden  
Commissioner of Oaths

Robert K. Clark  
Signature of Owner or Applicant

Carole Dianne Rowden, a Commissioner, etc.  
County of Northumberland, for  
Bruce H. Coleman, Barrister and Solicitor.  
Expires July 1, 2019.



Planning and  
Economic  
Development  
Department

Please see Attached Environmental Site Screening, Golder Associates

### SITE CONTAMINATION SCREENING QUESTIONNAIRE

Regional Municipality of Durham  
Planning and Economic Development Department  
605 Rossland Road East, 4<sup>th</sup> Floor  
P.O. Box 623, Whitby, Ontario L1N 6A3  
Telephone (905) 668-7711 Facsimile (905) 666-6208

**This form must be completed for all development applications unless a Phase 1 Environmental Site Assessment, prepared in accordance with O. Reg. 153/04 and the Province's *Guideline for Use at Contaminated Sites in Ontario* is provided. This form must be completed and signed by a Qualified Person under O. Reg. 153/04 and by the property Owner.**

**Location of Subject Lands:**

<b>Lot:</b> Part of 15	<b>Conc:</b> 1	<b>Municipality:</b> Brock	<b>Former Township:</b> Thorah
---------------------------	-------------------	-------------------------------	-----------------------------------

1. Is the application on lands, or adjacent to lands, that were previously used for the following:
 

	Yes	No
a) Industrial uses?	<input type="checkbox"/>	<input type="checkbox"/>
b) Commercial uses where there is potential for site contamination (i.e. a garage, a bulk liquid dispensing facility, including a gasoline outlet or a dry-cleaning equipment operation)?	<input type="checkbox"/>	<input type="checkbox"/>
c) Where filling has occurred?	<input type="checkbox"/>	<input type="checkbox"/>
d) Underground storage tanks or buried waste on the property?	<input type="checkbox"/>	<input type="checkbox"/>
e) Where chemical spills, or hazardous chemical uses, or where cyanide products may have been used as pesticides (i.e. an orchard)?	<input type="checkbox"/>	<input type="checkbox"/>
f) A weapons firing range?	<input type="checkbox"/>	<input type="checkbox"/>
  
  2. Is the nearest boundary of the application within 500 metres (1,640 feet) of the fill area of an operating or former landfill or dump, or a waste transfer station or PCB storage site?
 

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------
  
  3. If there are existing or previously existing buildings, are there any building materials remaining on the site which are potentially hazardous to public health (i.e. asbestos, PCBs, etc)?
 

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------
  
  4. Is there any reason to believe that the lands may have been contaminated based on previous land use?
 

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------
  
  5. What is the current use of the property? Circle appropriate use(s): industrial, commercial, community use, residential, institutional, parkland or agricultural. Refer to O. Reg. 153/04 for definitions.
  
  6. Does the application involve a change of property use from one of industrial, commercial or community use to residential, institutional, parkland or agricultural use?
 

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------
- If the answer to any of Questions 1 – 4 or Question 6 was yes, a Phase 1 and 2 Environmental Site Assessment, in accordance with O. Reg 153/04 is required. Please provide 2 copies.***
7. Has an Environmental Site Assessment been prepared for this site within the last 5 years, or is an Environmental Site Assessment currently being prepared for this site? ***If yes, please provide 2 copies of the Phase 1 Assessment Report with the application.***

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------
  
  8. Has a risk assessment been accepted by the Ministry of the Environment (MOE) or a Certificate of Property Use been issued by MOE for this site? ***If yes, please provide 2 copies of the risk assessment and certificate of property use with the application.***

	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------

Continued



Planning and  
Economic  
Development  
Department

## SITE CONTAMINATION SCREENING QUESTIONNAIRE

Regional Municipality of Durham  
Planning and Economic Development Department  
605 Rossland Road East, 4<sup>th</sup> Floor  
P.O. Box 623, Whitby, Ontario L1N 6A3  
Telephone (905) 668-7711 Facsimile (905) 666-6208

### Declaration

*To the best of my knowledge, the information provided in this questionnaire is true,  
and I have no reason to believe that the subject site contains contaminants at a level that would  
interfere with the proposed property use.*

*I am a qualified person with the required liability insurance stated in O. Reg. 153/04.*

<b>Qualified Person:</b>		<b>Property Owner or Authorized Officer:</b>	
Name (please print):		Name (please print):	
Name of Firm (if applicable)		Name of Company (if applicable)	
Address		Address	
Tel:	Fax:	Tel:	Fax:
Signature:		Signature:	
Date:		Date:	



Planning and Economic Development Department

**MINIMUM DISTANCE SEPARATION SHEET**

Regional Municipality of Durham  
 Planning and Economic Development Department  
 605 Rossland Road East, 4<sup>th</sup> Floor  
 P.O. Box 623, Whitby, Ontario L1N 6A3  
 Telephone (905) 668-7711 Facsimile (905) 666-6208

This form is to be completed when applying for a new non-farm use within 1000 metres for a Type A land use\* and 2000 metres for a Type B land use\* of an existing livestock facility. **Complete one sheet for each different set of buildings used for housing livestock.**

Owner of Livestock Facility: \_\_\_\_\_

Township: \_\_\_\_\_

Lot: \_\_\_\_\_

Concession: \_\_\_\_\_

Closest distance from livestock facility to the property boundary of the new lot(s) or the change in land use (metres) \_\_\_\_\_  
 Closest distance from manure storage to the property boundary of the new lot(s) or the change in land use (metres) \_\_\_\_\_  
 Tillable hectares where livestock facility located \_\_\_\_\_

Type of Livestock		Manure System (place an "x" in one box only)			
		Covered Tank	Open Solid Storage	Open Liquid Tank	Earthen Manure Storage
Dairy	<input type="checkbox"/> Milking Cows <input type="checkbox"/> Heifers				
Beef	<input type="checkbox"/> Cows (barn confinement) <input type="checkbox"/> Cows (barn with yard) <input type="checkbox"/> Feeders (barn confinement) <input type="checkbox"/> Feeders (barn with yard)				
Swine	<input type="checkbox"/> Sows <input type="checkbox"/> Weaners <input type="checkbox"/> Feeder Hogs				
Poultry	<input type="checkbox"/> Chicken Broilers/Roasters <input type="checkbox"/> Caged Layers <input type="checkbox"/> Chicken Breeder Layers <input type="checkbox"/> Pullets <input type="checkbox"/> Meat Turkeys (>10 kg) <input type="checkbox"/> Meat Turkeys (5-10 kg) <input type="checkbox"/> Meat Turkeys (<5 kg) <input type="checkbox"/> Turkey Breeder Layers				
Horses	<input type="checkbox"/> Horses				
Sheep	<input type="checkbox"/> Adult Sheep <input type="checkbox"/> Feeder Lambs				
Mink	<input type="checkbox"/> Adults				
Veal	<input type="checkbox"/> White Veal Calves				
Goats	<input type="checkbox"/> Adult Goats <input type="checkbox"/> Feeder Goats				
Other	<input type="checkbox"/> ( )				

MDS Prepared by: \_\_\_\_\_

Name (please print)

Signature

\* The Ontario Ministry of Agriculture and Rural Affairs, in their MDS Implementation Guidelines states that Type A land uses are characterized by uses that have a lower density of human occupancy, habitation or activity, such as residential dwellings on lots zoned agriculture and Type B land uses are characterized by uses that have a higher density of human occupancy, habitation or activity, such as residential subdivisions or major recreational uses.

FOR REGIONAL USE ONLY	
Minimum Separation Distance: _____	Does the application comply with MDS requirements? Yes <input type="checkbox"/> No <input type="checkbox"/>
Prepared by: _____	Date: _____

### Conservation Authority Fee Collection Form

Please complete the following and attach to your planning application

Check relevant Conservation Authority:

**Central Lake Ontario Conservation Office**

100 Whiting Avenue, Oshawa, Ontario, L1H 3T3 Tel: (905) 579-0411 Fax: (905) 579-0994

**Ganaraska Region Conservation Authority**

P.O. Box 328, Port Hope, Ontario, L1A 3W4 Tel: (905) 885-8173 Fax: (905) 885-9824

**Kawartha Region Conservation Authority**

277 Kenrei Road, RR #1, Lindsay, Ontario, K9V 4R1 Tel: (705) 328-2271 Fax: (705) 328-2286

**Lake Simcoe Region Conservation Authority**

120 Bayview Parkway, Box 282, Newmarket, Ontario, L3Y 4X1 Tel: (905) 895-1281

Fax: (905) 853-5881

**Toronto and Region Conservation Authority**

5 Shoreham Drive, Downsview, Ontario, M3N 1S4 Tel: (416) 661-6600 Fax: (416) 661-6898

<b>Date:</b>				<b>Application #:</b>
	<b>Year</b>	<b>Month</b>	<b>Day</b>	

<b>1.</b>	<b>Name of Applicant / Agent</b> Robert Clark, Clark Consulting Services	<b>Tel:</b> 905-885-8023
	<b>Address</b> 52 John St., Port Hope, ON L1A 2Z2	<b>Fax:</b> 905-885-4785
<b>2.</b>	<b>Registered Owner</b> Lakewinds Farm Ltd. c/o Urs Kressibucher	<b>Tel:</b>
	<b>Address</b>	<b>Fax:</b>
<b>3.</b>	<b>Legal Description (lot and concession numbers)</b>	Part Lot 15, Conc.1
<b>4.</b>	<b>General Location:</b>	
<b>5.</b>	<b>Municipality</b>	Brock (Geographic Township Thorah)

Please consult the Conservation Authority to confirm the appropriate fee prior to completing the applicable boxes below. Please attach the fee made payable to the appropriate Conservation Authority.

APPLICATION TYPE	NUMBER OF APPLICATION(S) PROVIDED	FEE AMOUNT PROVIDED
Plan of Subdivision		
Plan of Condominium		
Consent / Severance		
Site Specific Official Plan Amendment	1	\$1,000.
Site Specific Zoning By-law Amendment		
Site Plan Approval (Section 41)		
Minor Variance		

Please check box if receipt required from the Conservation Authority

**NOTE:** Only one set of application fees (the highest fee) will apply when processing and reviewing consolidated application circulation. Additional fees may apply to applications which require extensive investigation (*i.e. reports*) by conservation authority staff. The applicant will be informed by letter of these additional fee requirements if applicable.

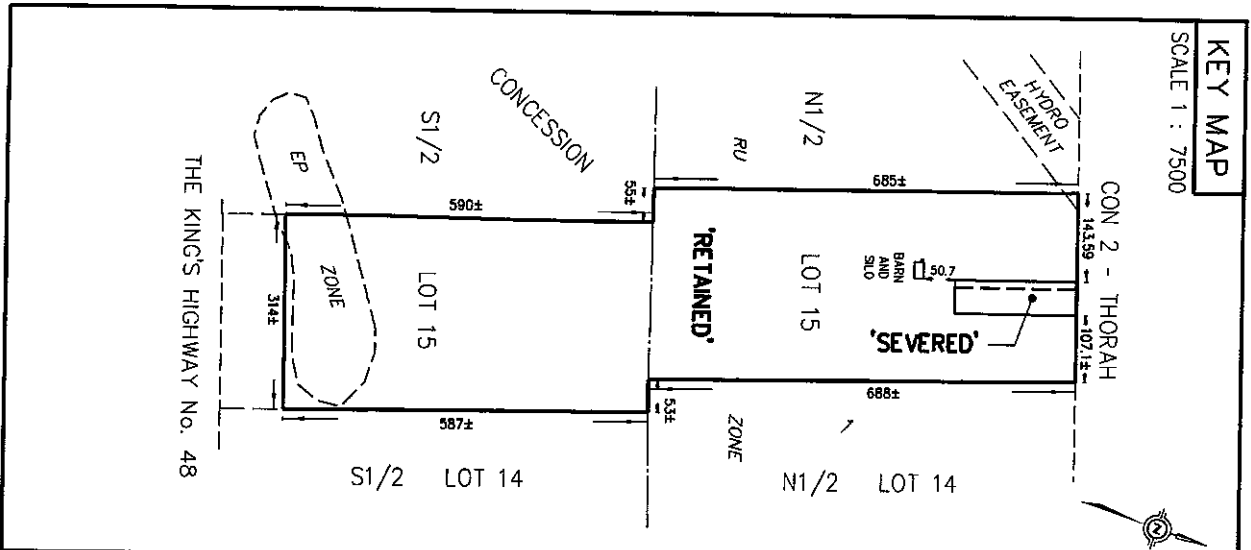
**FOR CONSERVATION AUTHORITY USE ONLY**

<b>Date Received:</b>				<b>CFN:</b>	<b>Recipient:</b>
	<b>Year</b>	<b>Month</b>	<b>Day</b>		

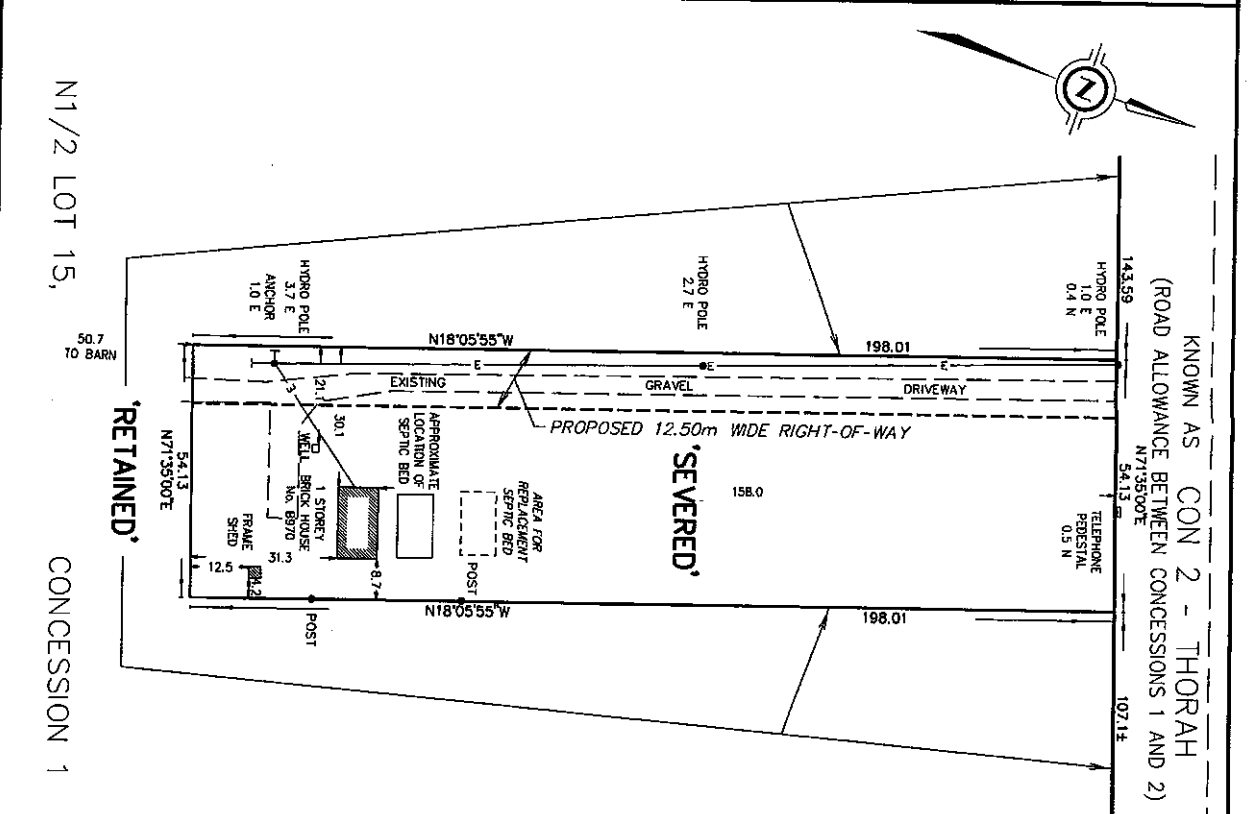
2017-001

**KEY MAP**

SCALE 1 : 7500



**KNOWN AS CON 2 - THORAH**  
(ROAD ALLOWANCE BETWEEN CONCESSIONS 1 AND 2)



SKETCH FOR SEVERANCE  
**B970 THORAH CONCESSION 2**  
GEOGRAPHIC TOWNSHIP OF THORAH  
NOW IN THE  
**TOWNSHIP OF BROCK**  
REGIONAL MUNICIPALITY OF DURHAM  
SCALE 1 : 1000



© COP-RIGHT 2017

**METRIC**

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

**SUBJECT LANDS**

PART OF LOT N1/2 AND PART OF S1/2 LOT 15, CONCESSION 1  
GEOGRAPHIC TOWNSHIP OF THORAH  
BEING PIN 72030-0071(L1)

TOTAL AREA = 39.2± ha. (97± ac.)

**SEVERED**

AREA = 1.07 ha. (2.7 ac.)

**RETAINED**

AREA = 36.56± ha. (94.3± ac.)

**NOTE**

APPLICANT REQUIRES A 12.5m WIDE RIGHT-OF-WAY ALONG THE EXISTING GRAVEL DRIVEWAY ON THE SEVERED LANDS, FOR ACCESS PURPOSES TO THE RETAINED LANDS.

**CURRENT ZONING:**

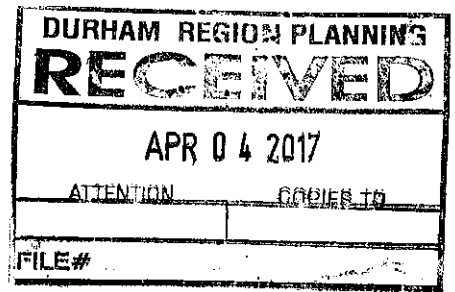
RURAL (RU) AND ENVIRONMENTAL PROTECTION (EP) ZONES.  
(SEE KEY MAP)

**CAUTION:**

THIS PLAN IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

**COE FISHER CAMERON** SURVEYING  
LAND SURVEYORS GIS  
A privately owned subsidiary of J.B. Barnes Limited  
221 KENNEDY STREET WEST LONDON ON N6Y 2Z3  
TEL: (416) 291-1100 FAX: (416) 291-1102 www.cfcadvisors.com

DHT 09/04  
GCH 06/03  
DREB 03/10/17  
17-17-020-00



March 2017

2017-001

Re: Durham Regional Official Plan Amendment- Proposed Text  
Registered Owner: Lakewinds Farm Ltd.  
Part of Lot 15 Concession 1, Township of Brock  
CCS Project No. 3236

Addition to Policy 9A.3.2 as follows:

*"A surplus dwelling as severed from a parcel identified as Assessment 1839-040-004-02300-0000 in Part of Lot 15 Concession 1, Township of Brock, subject to the inclusion of provisions in the zoning by-law to prohibit livestock in the equipment storage barn located on the retained farm parcel and to prohibit further severances and construction of any residential dwelling on the retained farm parcel."*



**CLARK**  
CONSULTING SERVICES





**The Regional  
Municipality  
Of Durham**

605 Rossland RD. E.  
PO BOX 623  
WHITBY ON L1N 6A3  
CANADA

905-668-7711  
1-800-372-1102  
Fax: 905-668-1567

Roger M. Anderson  
Regional Chair and CEO

May 1, 2017

Susan Siopis, Commissioner  
Works Department  
605 Rossland Road East  
Whitby, Ontario  
L1N 6A3

Dear Ms. Siopis:

I am pleased to present to you the enclosed certificate  
proclaiming the week of May 21<sup>st</sup> to 27<sup>th</sup>, 2017, as  
“National Public Works Week” in Durham Region.

Kindest personal regards,

**Original signed by:**

Roger Anderson  
Regional Chair & CEO



# THE REGIONAL MUNICIPALITY OF DURHAM

## Certificate of Proclamation

Presented to

The Regional Municipality of Durham

Works Department

On behalf of the Council of  
the Regional Municipality of Durham  
it is a pleasure to proclaim the week of  
May 21<sup>st</sup> – 27<sup>th</sup>, 2017 as

**“National Public Works Week”**

in Durham Region

Original signed by: \_\_\_\_\_

Roger Anderson  
Regional Chair & CEO



# The Corporation of the Municipality of South Huron

NO. 125-2017

MOVED BY: Councillor Oke

SESSION: April 3, 2017

SECONDED BY: Vouglan

That South Huron Council support the resolution from the Township of Killaloe, Hagarty and Richards dated February 21, 2017;

Whereas the MMAH has proposed a change to the building code, B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner; and

Whereas that same change requires Municipalities to administer and enforce this change; and

Whereas the change document fails to identify the administrative costs to Municipalities; and

Whereas the change document fails to identify any transfer of Provincial funding to offset these downloaded costs; and

Whereas many Municipalities already have bylaws to regulate septic systems especially near waterways; and

Whereas the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not; and

Whereas there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems; and

Whereas adequate legislation already exists to correct malfunctioning systems; and

CARRIED 11/4

DEFEATED \_\_\_\_\_

**C.S. - LEGISLATIVE SERVICES**

Original
To: <u>CIP</u>
Copy
To: <u>S. Siopis</u>
<u>R. Anderson</u>
<u>G. Abbott</u>
C.C. S.C.C. File
Take Appr. Action

# The Corporation of the Municipality of South Huron

NO. \_\_\_\_\_-2017

MOVED BY: \_\_\_\_\_

SESSION: April 3, 2017

SECONDED BY: \_\_\_\_\_

Whereas Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the Province recognizes that "one size fits all" solutions do not always work in rural Ontario;

Therefore be it resolved that the Municipality of South Huron request the Honorable Bill Mauro, Minister of Municipal Affairs, to rescind proposed building code change B- 08-09-03; and

That a copy of this resolution is sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

That a copy of this resolution is sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), and to all Ontario Municipal Mayors for consideration.

**CARRIED** \_\_\_\_\_

**DEFEATED** \_\_\_\_\_

049 27 17 40321

# LANARK COUNTY

C.S. - LEGISLATIVE SERVICES

April 27<sup>th</sup>, 2017

The Honourable Kathleen Wynne, M.P.P., Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, Ontario M7A 1A1

Dear Ms. Wynne:

Original
To: CIP
Copy
To: Dr. Kente
C.C. S.C.C. File
Take Appr. Action

**Re: Request for Provincial Support: Opioid Strategy**

At the regular session of Lanark County Council held on April 26<sup>th</sup>, 2017, the Council of the Corporation of the County of Lanark adopted the following resolution seeking provincial support in relation to the opioid crisis:

**MOTION #CC-2017-67**

**WHEREAS**, communities across the province and country are responding to the escalating risk of opioid overdoses and deaths;

**AND WHEREAS**, Ontario alone has witnessed 13 years of increasing deaths due to opioid overdoses, to the point that deaths related to such overdoses are now double those from motor vehicle collisions (*excerpt from Prescription for Life www.drugstrategy.com*);

**AND WHEREAS**, according to the Regional Supervising Coroner East Region, Leeds, Grenville and Lanark (LGL), our region is not immune to the opioid problem, as there were 24 opioid related deaths between 2010 and 2014, as well as 7 suspected opioid-related deaths in the region in the past 12 months, and individuals participating in the Public Health Unit Harm Reduction Program have reported 23 non-fatal opioid related overdoses in the past 6 months;

**AND WHEREAS**, opioids, such as morphine and fentanyl patches, are prescribed by physicians to treat pain;

# LANARK COUNTY

/2

**AND WHEREAS**, fentanyl patches and other opioid pills are being diverted from their initial purpose, and are being sold illicitly to be smoked, chewed, ingested or injected for a high, which over time, requires more and more opioid to get the same high, which leads to overdose and potentially death;

**AND WHEREAS**, a particular concern with fentanyl patches, including illicit fentanyl and its related analogues, is that these drugs are available and easily imported illegally from other countries, and the amount of fentanyl varies on each portion of the patch leading to a higher risk of overdose;

**AND WHEREAS**, illicit fentanyl has been confirmed in many other street drugs such as heroin, fake oxycontin pills, cocaine, and crystal meth;

**AND WHEREAS**, police in our area have reported seizing diverted fentanyl (an opioid) patches, illicit fentanyl, and drugs laced with fentanyl;

**AND WHEREAS**, the Leeds, Grenville and Lanark District Health Unit is working with the community to develop a community response plan to the opioid situation in collaboration with many stakeholders including police, fire, EMS, community organizations, municipalities, health service providers, and the education sector;

**AND WHEREAS**, the Health Unit has the lead in expanding surveillance of the problem, ensuring individuals who are using opioids and their family/friends have access to naloxone which can reverse respiratory failure from an overdose, and providing information and education to the public, in addition to working with municipalities and the community on the social determinants of health such as poverty, unemployment, lack of social supports, and inadequate housing, that can have a negative impact on the health of individuals and communities, as well as address the underlying root causes of substance misuse;

**AND WHEREAS**, in October of 2016, the Honourable Minister of Health and Long-Term Care, Dr. Eric Hoskins announced the Ontario Provincial Opioid Strategy to tackle the public health crisis related to problematic use of opioids by looking at multiple sectors including physician prescribing, overdose monitoring, opioid prescription monitoring, and enhancing harm reduction and addiction services.

# LANARK COUNTY

/3

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the County of Lanark respectfully requests the provincial government to enhance our local response to the opioid problem in our community, by enacting the following:

- Ensure all first responders, including police and fire, have access to provincially funded naloxone that can reverse an opioid overdose, and training in its use, due to the fact that in our rural region volunteer firefighters are often the first ones on the scene of an opioid overdose, and it is critical that the individual(s) who has overdosed receive naloxone as soon as possible to prevent death; and
- Ensure all places that support vulnerable people in the community, have access to publicly funded naloxone, and training in its use; and
- Provide a provincially funded public opioid education campaign, including social media to complement the efforts of individual communities; and
- Provide additional provincial funding for addiction and mental health services that would assist in treating people with mental illness to reduce and/or eliminate self-medication with opioids, and would provide addiction services to help people overcome their opioid addiction.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to Dr. Eric Hoskins, Ministry of Health and Long-Term Care, Lanark-Frontenac-Lennox and Addington MP Scott Reid and MPP Randy Hillier, Carleton-Mississippi Mills MPP Jack MacLaren, FCM (Federation of Canadian Municipalities), AMO (Association of Municipalities of Ontario) and all municipalities in the Province of Ontario.

Honourable Premier, this is a crisis situation and we need strong leadership from the provincial and federal governments to coordinate with communities and urgently invest in the solutions to stop the epidemic, including addictions treatment, supportive housing, prevention and drug policy reform. We desperately need a nationwide emergency response as opioid addiction devastates families and communities and overdose deaths reach an even more horrific toll. We very much look forward to a favourable response.

Page 3 of 4

# LANARK COUNTY

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If you require any further information, please do not hesitate to contact Leslie Drynan, County Clerk/Deputy CAO at 613-267-4200 ext. 1502 or via email at [ldrynan@lanarkcounty.ca](mailto:ldrynan@lanarkcounty.ca) or Dr. Paula Stewart MD, FRCPC Medical Officer of Health and Chief Executive Officer for Leeds, Grenville and Lanark District Health Unit (LGLDHU) at 613-345-5685.

Sincere regards,

Bill Dobson  
Warden

BD/ld

cc:

Honourable Minister Dr. Eric Hoskins, Ministry of Health and Long-Term Care  
Lanark-Frontenac-Lennox and Addington MP Scott Reid and MPP Randy Hillier  
Carleton-Mississippi Mills MPP Jack MacLaren  
FCM (Federation of Canadian Municipalities)  
AMO (Association of Municipalities of Ontario)  
EOWC (Eastern Ontario Wardens Caucus)  
All municipalities in the Province of Ontario  
Dr. Paula Stewart, Medical Officer of Health for LGLDHU



APR 28 2017 10:00



# The Corporation of The Town of Amherstburg

April 28, 2017

VIA EMAIL

The Honourable Kathleen O. Wynne  
Premier of Ontario  
Queen's Park, Rm. 281  
Main Legislative Building  
Toronto, ON M7A 1A1

Dear Premier Wynne,

Please be advised that at its meeting held on January 23<sup>rd</sup>, 2017, Amherstburg Town Council passed the following motion:

**Resolution # 20170123-554** - That Council **SUPPORT** the Town of Richmond Hill's resolution regarding Postal Banking.

**C.S. - LEGISLATIVE SERVICES**

Regards,

Tammy Fowkes  
Deputy Clerk

cc: Taras Natyshak – MPP, Essex  
Tracey Ramsey - MP, Essex  
Association of Municipalities of Ontario (AMO)  
Ontario Municipalities

Original
To: <i>CIP</i>
Copy <i>R Anderson</i>
To: <i>G Carbutt</i>
<i>J Clapp</i>
<i>H Brown</i>
<b>C.C. S.C.C. File</b>
<b>Take Appr. Action</b>

Attached: Town of Richmond Hill resolution re: Support Postal Banking



December 9, 2016

Sent via email

To: Ontario Municipalities

**Re: Richmond Hill Resolution - A Bank for Everyone – Support Postal Banking**

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Richmond Hill Town Council, at its meeting held on November 28, 2016, adopted the following resolution:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;
- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
  - 1. Leona Alleslev, Member of Parliament, Richmond Hill, Ontario 12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
  - 2. Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
  - 3. Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
  - 4. Other local governments in Canada for whom contact information is readily available;

.../2

December 9, 2016

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5. The Federation of Canadian Municipalities;
6. Judy Foote, Minister of Public Services and Procurement, Rm 18A1,  
11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
7. Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank  
Street, Ottawa, Ontario, K2P 1Y3.

In accordance with Council's directive, please find attached a copy of the Council endorsed member motion.

If you have any questions, please contact the Office of the Clerk, at 905-771-8800.

Yours sincerely,

Stephen M.A. Huycke  
Director of Council Support Services/Town Clerk

Attachment

cc: Leona Alleslev, Member of Parliament - Richmond Hill  
Majid Jowhari, Member of Parliament- Richmond Hill  
Clark Somerville, President, Federation of Canadian Municipalities  
Judy Foote, Minister of Public Services and Procurement  
Mike Palecek, President, Canadian Union of Postal Workers



# MEMBER MOTION

## Section 5.4.4(b) of Procedure By-law

<b>Meeting:</b>	Committee of the Whole <input type="checkbox"/> Council <b>X</b>
<b>Meeting Date:</b>	November 28, 2016
<b>Subject/Title:</b>	A bank for everyone – Support postal banking
<b>Submitted by:</b>	Councillor Muench

Whereas the Federal Government’s Canada Post Review will conclude, in the spring of 2017, with the government announcing decisions on the future of Canada Post, including whether or not to create a new service and revenue stream through postal banking;

Whereas there is an urgent need for this service because thousands of rural towns and villages do not have a bank;

Whereas nearly two million Canadians desperately need alternatives to high interest charging payday lenders including our residents in Richmond Hill;

Whereas postal banking helps keep post offices viable and financial services accessible in many parts of the world;

Whereas postal banking has the support of over 600 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013);

Whereas residents and businesses of Richmond Hill rely on mail service and see postal banking as an opportunity to improve the financial position of Canada Post while allowing the organization to continue its important service to Canadians including Richmond Hill without subsidy;

Whereas small business in Richmond Hill and throughout Canada require more and different forms of banking services to assist in venture capital growth as well as other financial needs currently not being serviced;

Whereas the Federal Government has prioritized, communicated, promoted, encouraged and challenged Canadians to be innovative, postal banking will allow customers of Canada Post to have access to banking services that will enhance productivity and quality of life for all stakeholders;

Therefore Be It Resolved:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;

.../2

- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
  - i) Leona Alleslev, Member of Parliament, Richmond Hill, Ontario  
12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
  - ii) Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
  - iii) Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
  - iv) Other local governments in Canada for whom contact information is readily available;
  - v) The Federation of Canadian Municipalities;
  - vi) Judy Foote, Minister of Public Services and Procurement, Rm 18A1, 11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
  - vii) Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3.

**Moved by: Councillor Muench**

**Seconded by:**



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

April 27, 2017

To: Heads of Council
All Ontario Municipalities
From: Dan Mathieson
Chair, MPAC Board of Directors
Subject: 2016 Annual Report and Financial Statements

The Municipal Property Assessment Corporation's (MPAC) 2016 Annual Report is available for your information at www.mpac.ca/AboutMPAC/Report. Attached is a copy of MPAC's Financial Statements for the Year Ended December 31, 2016.

These documents have been prepared as required by the Municipal Property Assessment Corporation Act. The report is also being provided to the Premier, Minister of Finance, Members of Provincial Parliament and the Association of Municipalities of Ontario.

Our Annual Report highlights MPAC's 2016 results and delivery of the province-wide Assessment Update of more than five million properties. In addition, it assesses our progress against the key objectives of our 2013-2016 Strategic Plan. I trust you will find it to be informative.

If you have any questions regarding the reports, please do not hesitate to contact me at 519 271-0250, extension 234 or Antoni Wisniowski, President and Chief Administrative Officer, at 905 837-6150.

Yours truly,

Dan Mathieson
Chair, MPAC Board of Directors

Attachment

Copy Antoni Wisniowski

C.S. - LEGISLATIVE SERVICES

Form with fields for Original To: CIP, Copy To: J. Lapp, and checkboxes for S.C.C. File and Take Appr. Action.

# **Municipal Property Assessment Corporation**

**Financial Statements  
December 31, 2016**



March 30, 2017

## **Independent Auditor's Report**

**To the Directors of  
Municipal Property Assessment Corporation**

We have audited the accompanying financial statements of Municipal Property Assessment Corporation, which comprise the statement of financial position as at December 31, 2016 and the statements of operations, changes in net assets and cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*PricewaterhouseCoopers LLP  
PwC Tower, 18 York Street, Suite 2600, Toronto, Ontario, Canada M5J 0B2  
T: +1 416 863 1133, F: +1 416 365 8215*

\*PwC\* refers to PricewaterhouseCoopers LLP, an Ontario limited liability partnership.





**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Municipal Property Assessment Corporation as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*PricewaterhouseCoopers LLP*

**Chartered Professional Accountants, Licensed Public Accountants**

# Municipal Property Assessment Corporation

## Statement of Financial Position

As at December 31, 2016

(in thousands of dollars)

	2016 \$	2015 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash	5,384	9,477
Investments (note 3)	8,112	8,356
Accounts receivable	4,226	2,311
Prepaid expenses	2,598	2,362
	<u>20,320</u>	<u>22,506</u>
<b>Long-term investments</b> (note 3)	70,174	72,241
<b>Capital assets</b> (note 4)	12,204	14,731
<b>Intangible assets</b> (note 5)	101	20
	<u>102,799</u>	<u>109,498</u>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities (note 14)	20,448	17,188
Current portion of employee future benefits (note 7)	2,310	-
Deferred revenue (note 6)	986	721
Lease obligations (note 10)	1,673	2,008
	<u>25,417</u>	<u>19,917</u>
<b>Employee future benefits</b> (note 7)	29,902	64,878
<b>Lease liabilities</b>	2,301	2,620
	<u>57,620</u>	<u>87,415</u>
<b>Net Assets</b>		
Unrestricted fund	2,000	1,914
Reserve for working funds	31,832	5,400
Reserve for enumeration	715	49
Reserve for assessment update	-	1,977
Invested in capital and intangible assets	10,632	12,743
	<u>45,179</u>	<u>22,083</u>
	<u>102,799</u>	<u>109,498</u>

**Commitments and contingencies** (notes 9, 10 and 11)

**Approved by the Board of Directors**

Director \_\_\_\_\_

\_\_\_\_\_ Director

The accompanying notes are an integral part of these financial statements.

# Municipal Property Assessment Corporation

## Statement of Operations

For the year ended December 31, 2016

(in thousands of dollars)

	2016 \$	2015 \$
<b>Revenue</b>		
Municipal	196,045	194,200
Other	21,103	17,699
Interest	2,444	2,489
	<u>219,592</u>	<u>214,388</u>
<b>Expenses</b>		
Salaries and wages	128,746	123,177
Benefits	33,551	34,288
Supplier services	10,712	10,864
Information technology	10,590	10,584
Facilities	10,457	12,127
Royalties	7,854	7,671
Postage	5,745	1,260
Legal	5,380	5,681
Office and other	4,723	4,049
Banking and insurance	913	969
Fleet	822	1,041
Amortization of capital and intangible assets	4,650	5,006
Loss on disposal of capital assets	9	202
	<u>224,152</u>	<u>216,919</u>
<b>Deficiency of revenue over expenses before change in fair value of investments</b>	(4,560)	(2,531)
<b>Change in fair value of investments</b>	3,609	(1,212)
<b>Deficiency of revenue over expenses for the year</b>	<u>(951)</u>	<u>(3,743)</u>

The accompanying notes are an integral part of these financial statements.

# Municipal Property Assessment Corporation

## Statement of Changes in Net Assets

For the year ended December 31, 2016

(in thousands of dollars)

			2016	2015
	Invested in capital and intangible assets \$	Operating funds \$ (note 8)	Total \$	Total \$
<b>Net assets - Beginning of year</b>	12,743	9,340	22,083	24,497
Excess (deficiency) of revenue over expenses for the year	(4,650)	3,699	(951)	(3,743)
Remeasurements and other items on employee future benefits (note 7)	-	24,047	24,047	1,329
Purchase of capital and intangible assets	2,384	(2,384)	-	-
Disposal of capital and intangible assets	(180)	180	-	-
Incurrence of lease obligation for vehicles accounted for as a capital lease	(741)	741	-	-
Repayment/retirement of lease obligation for vehicles accounted for as a capital lease	1,076	(1,076)	-	-
<b>Net assets - End of year</b>	<b>10,632</b>	<b>34,547</b>	<b>45,179</b>	<b>22,083</b>

The accompanying notes are an integral part of these financial statements.

# Municipal Property Assessment Corporation

## Statement of Cash Flows

For the year ended December 31, 2016

(in thousands of dollars)

	2016 \$	2015 \$
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Deficiency of revenue over expenses for the year	(951)	(3,743)
Add (deduct): Items not affecting cash		
Change in fair value of investments	(3,609)	1,212
Employee future benefits expense	2,296	5,027
Amortization of capital assets	4,607	4,889
Amortization of intangible assets	43	117
Loss on disposal of capital assets	9	202
Recognition/amortization of lease liability	(319)	623
	<u>2,076</u>	<u>8,327</u>
Changes in non-cash working capital		
Accounts receivable	(1,915)	(96)
Prepaid expenses	(236)	(370)
Accounts payable and accrued liabilities	3,260	(4,339)
Deferred revenue	265	(275)
	<u>3,450</u>	<u>3,247</u>
<b>Investing activities</b>		
Purchase of investments	(3,080)	(3,128)
Liquidation of investments	9,000	-
Purchase of capital assets	(1,519)	(1,912)
Proceeds on disposal of capital assets	171	51
Purchase of intangible assets	(124)	(32)
Receipt of lease liability	-	367
	<u>4,448</u>	<u>(4,654)</u>
<b>Financing activities</b>		
Repayment of lease obligations	(1,076)	(898)
Employee future benefits payments	(10,915)	(918)
	<u>(11,991)</u>	<u>(1,816)</u>
<b>Decrease in cash during the year</b>	<b>(4,093)</b>	<b>(3,223)</b>
<b>Cash - Beginning of year</b>	<b>9,477</b>	<b>12,700</b>
<b>Cash - End of year</b>	<b>5,384</b>	<b>9,477</b>
<b>Supplementary cash flow information</b>		
Non-cash transactions		
Acquisition of leased vehicles	(741)	(207)
Incurrence of lease obligations	741	207

The accompanying notes are an integral part of these financial statements.

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

### 1 Description of business

Municipal Property Assessment Corporation (the corporation), formerly the Ontario Property Assessment Corporation, was incorporated effective January 1, 1998 and is a special act corporation under the Municipal Property Assessment Corporation Act, 1997 (Ontario). The corporation is responsible for providing property assessment services for municipalities in the Province of Ontario, as well as providing other statutory duties and other activities consistent with such duties as approved by its board of directors. All municipalities in Ontario are members of the corporation.

### 2 Summary of significant accounting policies

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

The significant accounting policies are summarized as follows:

#### Fund accounting

The corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate for the related capital assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### Financial instruments

The corporation records cash, accounts receivable, accounts payable and accrued liabilities and lease obligations initially at fair value and subsequently at amortized cost. Amortization is recorded on a straight-line basis.

Investments are recorded at fair value. Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. Financial assets are tested for impairment at the end of each reporting period when there are indications the assets may be impaired.

#### Capital assets

Capital assets are recorded at cost and are amortized using the straight-line method as follows:

Office equipment	5 years
Furniture and fixtures	5 years
Computer equipment	3 years
Small boats and vessels	3 years
Vehicles under capital lease	5 years

Leasehold improvements are also amortized on a straight-line basis over the term of the lease or ten years, whichever is less.

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

### **Impairment of long-lived assets**

The corporation reviews the carrying amount, amortization and useful lives of its long-lived assets regularly. If the long-lived asset no longer has any long-term service potential to the corporation, the excess of the net carrying amount over any residual value is recognized as an expense in the statement of operations.

### **Intangible assets**

Intangible assets consist of computer software, which is recorded at cost and is amortized over three years.

The costs of developing in-house software are expensed as incurred.

### **Revenue recognition**

Municipal revenue relates to assessment services and is recognized in the year in which the services are provided.

Interest income is recognized when earned.

Other revenues are recognized when the services have been provided and collection is reasonably assured.

### **Employee future benefits**

The corporation has defined benefit plans that provide for post-retirement medical and dental coverage and special termination benefits for defined eligible employees. Certain investments have been internally restricted but not segregated to pay for post-retirement benefits.

The corporation adopted the following policies:

- The corporation accrues its obligations under defined benefit plans and the related costs when the benefits are earned through current service.
- The cost of post-employment benefits earned by employees is actuarially determined using the projected benefit method pro-rated on service and management's best estimates of retirement ages of employees, expected health-care costs and dental costs.
- Remeasurements and other items are composed of actuarial gains (losses) on the accrued benefit obligation and arise from differences between the actual and expected experience and from changes in the actuarial assumptions used to determine the accrued benefit obligation, past service costs and gains and losses arising from settlements and curtailments. Actuarial gains and losses arise when the accrued benefit obligations change during the year. The actuarial gains and losses and other remeasurements including plan amendments are recorded in the statement of changes in net assets when incurred.

In addition, all employees of the corporation are part of a defined benefit multi-employer benefit plan providing both pension and other retirement benefits.

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

### Lease liability

Lease liability includes deferred lease inducements, which represent the free rent and improvement allowances received from landlords, and are amortized over the term of the lease, and step-rent liability, which represents the difference between the average annual rent over the term of the lease agreement and actual rent paid in the year.

### Use of estimates

In preparing the corporation's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results may differ from those estimates. Accounts requiring significant estimates include accounts payable and accrued liabilities, capital assets and employee future benefits.

## 3 Investments

Investments are primarily held within third party managed accounts, which invest independently while complying with general requirements of the corporation's investment policy statement.

Short-term investments consist of money market securities.

Long-term investments consist of Canadian fixed income and Canadian equity securities. Included in investments is \$3,791 (2015 - \$3,174) in cash that is used for paying manager service fees and reinvesting into the investment portfolio. The breakdown of total investments by category is outlined below:

	2016 \$	2015 \$
Money market securities	8,112	8,356
Canadian fixed income	41,152	45,176
Canadian equity	29,022	27,065
	<hr/>	<hr/>
	78,286	80,597
Less: Current portion	8,112	8,356
	<hr/>	<hr/>
Long-term investments	70,174	72,241
	<hr/>	<hr/>

The corporation internally restricts certain securities to fund employee future benefits. The breakdown of total investments by intended use is outlined below:

	2016 \$	2015 \$
General investments	27,448	26,474
Internally restricted	50,838	54,123
	<hr/>	<hr/>
	78,286	80,597
	<hr/>	<hr/>



# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

(in thousands of dollars)

### 4 Capital assets

			2016	2015
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Office equipment	896	893	3	52
Furniture and fixtures	8,775	7,599	1,176	1,633
Computer equipment	10,755	9,326	1,429	1,856
Small boats and vessels	306	199	107	129
Leasehold improvements	19,952	12,443	7,509	9,144
Vehicles under capital lease	4,530	2,921	1,609	1,910
Assets under construction	371	-	371	7
	<u>45,585</u>	<u>33,381</u>	<u>12,204</u>	<u>14,731</u>

### 5 Intangible assets

			2016	2015
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Computer software	5,332	5,231	101	20

### 6 Deferred revenue

	2016 \$	2015 \$
Business development unearned revenue and customer down payments	846	721
Other deferred amounts	140	-
	<u>986</u>	<u>721</u>

### 7 Employee future benefits

The corporation has accrued an obligation for its post-employment benefits as follows:

#### Employees who transferred to the corporation from the Government of Ontario on December 31, 1998

- Employees who transferred to the corporation with less than ten years of service with the province will receive post-retirement group benefit coverage through the corporation for themselves and for their dependants' lifetimes. During the year, the benefit plan was amended so that the cost of these benefits is shared equally between the corporation and the employee for those employees that retire after January 1, 2018. The plan amendment resulted in a reduction in the accrued benefit obligation.

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

- Employees who transferred to the corporation with ten or more years of service with the province remain covered for post-retirement benefits by the Government of Ontario. The plan amendments did not impact this group of employees.
- Employees who transferred to the corporation are entitled to receive special termination benefits equal to one week of pay for each year of service up to a maximum of 26 weeks. During the year, the benefit plan was amended so that these benefits would be paid out by the end of 2017 for the years of service they have accrued up to January 1, 2016 for OPSEU employees and up to October 1, 2017 for management, instead of at the end of their employment with the corporation. The plan amendment resulted in a curtailment relating to the removal of future service accruals and salary increases. In addition, the plan amendment resulted in settlement payments which were offset by an increase in the obligation due to the removal of discount impact of future payments.

### Employees hired by the corporation after December 31, 1998

- These employees will receive post-retirement group benefit coverage for themselves and for their dependants through the corporation until age 65.

### All employees

- The corporation is a Schedule II employer under the Workplace Safety and Insurance Act (Ontario), 1997 and follows a policy of self-insurance for all its employees. The obligation as at December 31, 2016 is \$992 (2015 - \$992) and is included in the total obligation below.

Information about the corporation's accrued benefit obligations and accrued benefit liabilities is as follows:

	2016 \$	2015 \$
Accrued benefit obligations - Beginning of year	64,878	62,098
Current service costs	1,038	2,438
Interest on accrued obligations	1,258	2,589
Curtailment effects	(3,236)	-
Settlement effects	(7,643)	-
Plan amendments	(23,485)	-
Actuarial (gains) losses	67	(1,329)
Contributions	(665)	(918)
	<hr/>	<hr/>
Accrued benefit obligations - End of year	32,212	64,878
Less: Current portion	(2,310)	-
	<hr/>	<hr/>
Long-term accrued benefit obligations	29,902	64,878

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

Employee future benefits expense recorded in the statement of operations during the year is as follows:

	2016 \$	2015 \$
Current service costs	1,038	2,438
Interest on accrued obligations	1,258	2,589
	<u>2,296</u>	<u>5,027</u>

Remeasurements and other items, consisting of curtailments, settlements, past service costs and actuarial gains and losses of \$24,047 (2015 - \$1,329) have been recognized directly in net assets.

The significant actuarial assumptions adopted in measuring the corporation's accrued benefit obligations are as follows:

	2016 %	2015 %
Discount rate	4.0	4.2
Health care inflation - grading down linearly to 4.5% (2015 - 4.5%) per year by 2030	7.1	7.3
Dental care inflation	4.5	4.5

The date of the most recent actuarial valuation of the accrued benefit obligations was December 31, 2016.

The corporation paid \$22,762 (2015 - \$24,906) of employer and employee contributions to the defined benefit multi-employer benefit plan.

**Municipal Property Assessment Corporation**

Notes to Financial Statements

December 31, 2016

(in thousands of dollars)

**8 Reserve funds and unrestricted fund**

					2016	2015
	Unrestricted fund \$	Reserve for working funds \$	Reserve for enumeration \$	Reserve for assessment update \$	Total operating fund balance \$	Total operating fund balance \$
Fund balances - Beginning of year	1,914	5,400	49	1,977	9,340	9,337
Excess of revenue over expenses for the year	3,699	-	-	-	3,699	1,263
Remeasurements and other items on employee future benefits	24,047	-	-	-	24,047	1,329
Purchase of capital and intangible assets	(2,384)	-	-	-	(2,384)	(2,151)
Disposal of capital and intangible assets	180	-	-	-	180	253
Incurrence of lease obligation for vehicles accounted for as a capital lease	741	-	-	-	741	207
Repayment/retirement of lease obligation for vehicles accounted for as a capital lease	(1,076)	-	-	-	(1,076)	(898)
Inter-fund transfer to reserve for working funds	(26,432)	26,432	-	-	-	-
Inter-fund transfer to reserve for enumeration	(666)	-	666	-	-	-
Inter-fund transfer from reserve for assessment update	1,977	-	-	(1,977)	-	-
<b>Fund balances - End of year</b>	<b>2,000</b>	<b>31,832</b>	<b>715</b>	<b>-</b>	<b>34,547</b>	<b>9,340</b>

# Municipal Property Assessment Corporation

Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

## Reserve for enumeration

This reserve fund was established to fund the costs associated with the preparation of preliminary voters' lists for municipal and school board elections. The corporation generally contributes \$800 annually to the reserve, but may vary the annual contribution with approval from the board of directors. The corporation will draw down the balance as expenses are incurred.

## Assessment update reserve

This reserve fund was established to fund the costs associated with the assessment update. The corporation drew down the balance in full during the 2016 assessment update year. The next assessment is expected in fiscal 2020.

## 9 Commitments

The corporation has commitments under various operating leases for property and vehicle leases. Minimum lease payments due in each of the next five years and thereafter are as follows:

	\$
2017	5,493
2018	4,292
2019	3,677
2020	3,197
2021	2,837
Thereafter	<u>10,913</u>
	<u>30,409</u>

The corporation is also committed to paying operating costs and property taxes on its various property leases.

## 10 Lease obligations

The corporation entered into several vehicle leases with an interest rate of 2.9 - 3.1% that have a 12-month term. Although the leases are for one year, the corporation has the option to continue leasing the vehicles beyond the initial lease date on a month-to-month basis. On termination of the lease, the corporation has guaranteed a certain residual value of the vehicle to the lessor, depending on the ultimate lease term.

If the leases are terminated at the end of the fiscal year, the corporation estimates the required payment for the leases to be \$1,673 (2015 - \$2,008).

# Municipal Property Assessment Corporation

## Notes to Financial Statements

December 31, 2016

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(in thousands of dollars)

### 11 Contingent liabilities and guarantees

The corporation has been named as a defendant in certain legal actions, in which damages have either been sought or, through subsequent pleadings, could be sought. The outcome of these actions is not determinable or is considered insignificant as at December 31, 2016 and, accordingly, no provision has been made in these financial statements for any liability that may result. Any losses arising from these actions will be recorded in the year the related litigation is settled.

In the normal course of business, the corporation enters into agreements that meet the definition of a guarantee, as outlined in the Chartered Professional Accountants of Canada Handbook. The corporation's primary guarantee subject to the disclosure requirements is as follows:

- The corporation enters into agreements that include indemnities in favour of third parties, such as purchase agreements, confidentiality agreements, leasing contracts, information technology agreements and service agreements. These indemnification agreements may require the corporation to compensate counterparties for losses incurred by the counterparties as a result of breaches of contractual obligations, including representations and regulations, or as a result of litigation claims or statutory sanctions that may be suffered by the counterparty as a consequence of the transaction. The terms of these indemnities are not explicitly defined and the maximum amount of any potential reimbursement cannot be reasonably estimated.

The nature of the above indemnifications prevents the corporation from making a reasonable estimate of the maximum exposure due to the difficulties in assessing the amount of liability, which stems from the unpredictability of future events and the unlimited coverage offered to counterparties. Historically, the corporation has not made any significant payments under such or similar indemnification agreements and, therefore, no amount has been accrued in the statement of financial position with respect to these agreements.

### 12 Risk management

#### Market risk

The corporation's investments are susceptible to market risk, which is defined as the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The corporation's market risk is affected by changes in the level or volatility of market rates or prices, such as interest rates, foreign currency exchange rates and equity prices. The corporation is subject to cash flow interest rate risk due to fluctuations in the prevailing levels of market interest rate sensitive investments. The risk is mitigated through the corporation's investment policy, which requires investments to be held in high grade, low risk investments.

#### Credit risk

Credit risk arises from the potential a counterparty will fail to perform its obligations. The corporation is exposed to credit risk from banks and debtors. The risk is mitigated in that the corporation conducts business with reputable financial institutions and its debtors are mainly entities within a level of the provincial government.

**Municipal Property Assessment Corporation**  
Notes to Financial Statements  
December 31, 2016

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(in thousands of dollars)

**Liquidity risk**

Liquidity risk is the risk the corporation will not be able to meet its financial obligations as they come due. The corporation manages liquidity through regular monitoring of forecasted and actual cash flows.

**13 Credit facility**

The corporation has an unsecured credit facility of \$5,000 to be used for its operations, which is renewable annually. As at December 31, 2016, this facility has not been used.

**14 Government remittances**

Government remittances consist of workplace safety insurance, sales taxes and payroll withholding taxes required to be paid to government authorities when the amounts come due. In respect of government remittances, \$2,648 (2015 - \$1,265) is included in accounts payable and accrued liabilities.



# COMMUNICATIONS / 9-1-1 UNIT

## 2016 Annual Report



Inspector Steven JONES #484



## VISION

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*Support Every Caller, Every Time*

## MISSION

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*The Communications / 9-1-1 Unit will provide the link for all emergency services to our Community*

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## YEAR IN REVIEW

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The Communications / 9-1-1 Unit Leadership group consists of an inspector, a 9-1-1 Manager, a sergeant and a training co-ordinator. The unit deployment aligns with the four platoon, twelve hour shift rotation. Each platoon has an authorized strength of (15) full time Communicators and (3) Supervisors. A fluctuating pool of part time contract members augment the staffing model.

The Communications / 9-1-1 Unit is the primary Public Safety Answering Point (PSAP) for the Regional Municipality of Durham. All 9-1-1 calls are routed into the unit, answered and transferred to the appropriate emergency service provider. This may be the Durham Regional Police Service (DRPS), Region of Durham Paramedic Services (RDPS), one of the eight fire services in the region or to another police service or government agency. 9-1-1 defined calls include emergent calls processed on the old seven digit 905-579-1234 phone number that is processed in the same manner as a true 9-1-1 dialed call.

The Communications / 9-1-1 Unit is also responsible for Dispatch resources for our DRPS responders. The Unit staffing also includes three Switchboard operators, an administrative clerk and cellular device clerk. The radio system technician for the Regional Harris radio system also reports to the Communications / 9-1-1 Unit.

A focus on member wellbeing was supported throughout 2016. A wide variety and number of opportunities were shared across the unit. Member wellbeing and identifying colleagues who may be facing challenges is of paramount importance within the unit. Our members are exposed to emotional and stressful calls on a daily basis and it is incumbent upon all members to recognize stress in themselves and amongst their peers.

Member development was also a priority to ensure a robust workforce and to identify future coaches and supervisors. Numerous learning opportunities were shared with many members. These included seminars & conferences at APCO Canada & International, ESWIG, CITIG, NENA, Versadex, OPC (Supervisor, coach & advanced communicator), Ultimate 9-1-1, OPCC and mental health focused symposiums.

The Communications / 9-1-1 Unit has representation on the following committees:

- Region of Durham 9-1-1 Management Board
- Radio Communications Interoperability Steering Committee (NextGen Radio System)
- DRPS Police Vehicle Operations & Safe Arrival Committee and
- 911 Emergency & Call Centre Communication Program Advisory Committee (Durham College)

2016 marked the 25<sup>th</sup> Anniversary of 9-1-1 services in Durham Region. The first call to 9-1-1 was placed by the Regional Chair, from council chambers, on May 1<sup>st</sup>, 1991.



*May 1, 1991 Launch of 9-1-1*

A media open house was hosted at the Operational Training Centre on Tuesday 31<sup>st</sup> May and representatives from DRPS, fire partners, RDPS, CACC dispatch and the Region of Durham were present. Local media outlets provided excellent coverage of this celebration.



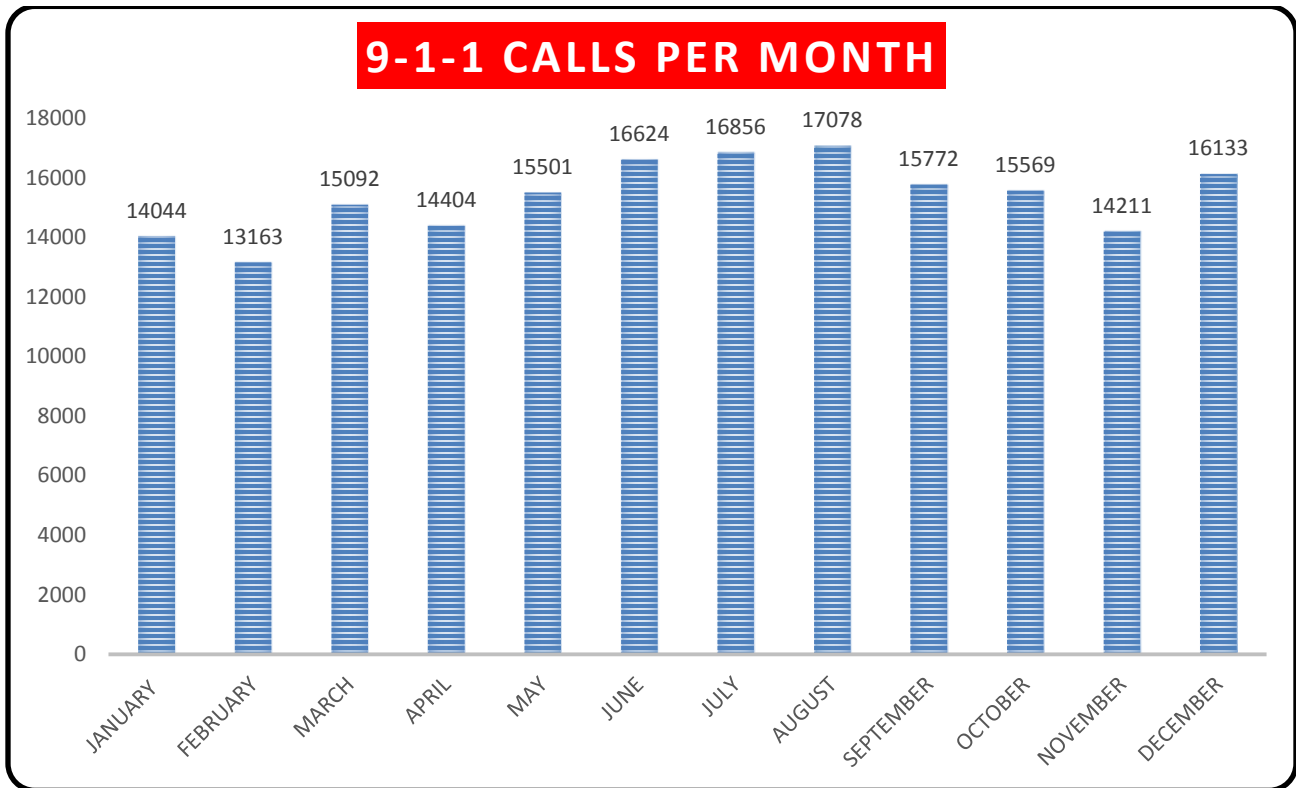
*May 31, 2016 25th Anniversary 911*

The Communications / 9-1-1 Unit compliance rate exceeds the industry standard when answering 9-1-1 calls. The standard across North America is published by NENA (National Emergency Number Association) in the document, ***NENA Call Answering Standard/Model Recommendation, Section 3.1 Standard for answering 9-1-1 Calls:***

***Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour (the hour each day with the greatest call volume, as defined in the NENA Master Glossary). Ninety-five (95%) of all 9-1-1 calls should be answered within twenty (20) seconds.***

In 2016, The Communications / 9-1-1 Unit answered a total of **184,447** calls that came in via 9-1-1 and **96.1 %** were answered within the guideline. In 2015, **146,367** calls were processed and **97.4%** within this guideline.

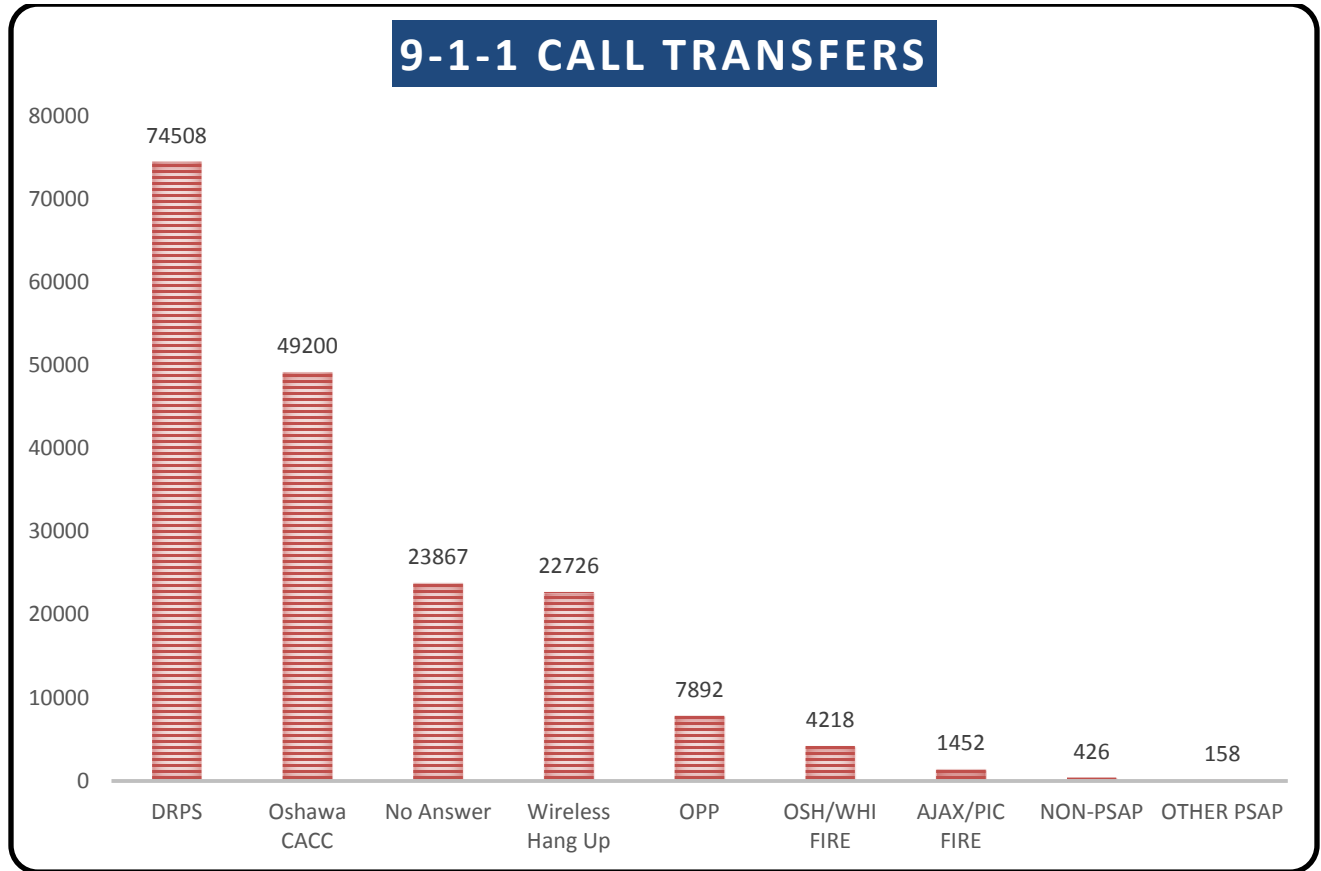
The following chart captures the 9-1-1 call volume, by month, in 2016:



9-1-1 calls are answered and then “downstreamed” to the appropriate agencies. Medical calls are transferred to the (Oshawa) Central Ambulance Communications Centre (CACC) for RDPS,

fire calls to either Oshawa FD dispatch (Clarington, Oshawa, Whitby, Scugog, Uxbridge or Brock FD) or Ajax FD dispatch (Ajax or Pickering FD), directly to OPP, to other PSAP or a non PSAP agency.

The following chart captures the downstream call volumes:



A significant number of calls are classed as “wireless hang ups” and “no answer”. These make up 25.3 % of all incoming 9-1-1 calls. They are processed to determine that no real emergency exists. Regular reminders via social media platforms are published in an attempt to reduce this significant volume.

The Communications / 9-1-1 Unit also facilitates quarterly, face to face meetings with all platoon supervisors from each division, the Duty Office and communications supervisors to promote open dialogue and resolve and concerns with service delivery.

## COMMUNITY ENGAGEMENT

The following three advertising banners were acquired in 2016. They each relate to a specific theme: recruiting, when to call 9-1-1 and the future of 9-1-1. These banners will form visual focal points at recruiting sessions, during community outreach and at police week events.

**ARE YOU PREPARED TO BE A LIFELINE?**  
[communications@drps.ca](mailto:communications@drps.ca)



**Communicators**

- Our Communicators are our first point of contact for many!
- We are a lifeline for the general public
- We are the lifeline to our officers



*leaders in community safety*

**Are You a Good Candidate?**

- Can you multi task?
- Are you resilient in terms of stress?
- Can you actively listen?
- Do you want to make a difference in people's lives?
- Are you prepared to work shifts and holidays?
- Are you a team player and inclusive?

**Minimum Requirements**

- Be a Canadian Citizen or permanent resident of Canada
- Be at least 18 years of age
- Be mentally and physically able to perform the duties
- Be of good moral character and habits



**DURHAM REGIONAL POLICE**  
 Toll Free 1-888-579-1520 | www.drps.ca



**COMMUNICATORS/911**

**“Do you require Police, Fire, or Ambulance?”**

**What is an Emergency?**

- An emergency is when you or someone else is in danger
- If someone is doing something very bad or trying to hurt someone else
- If you smell or see smoke or a fire
- Someone is really hurt or sick

**What information should I know?**

- Your Address (or where you are)
- Your city
- Your phone number
- Your first and last name
- Your birthday
- Why you or someone you know needs help



**TEXT | WIFI | STREAMING VIDEO**

YouTube f Twitter

**DURHAM REGIONAL POLICE**  
 Toll Free 1-888-579-1520 | www.drps.ca

**NEXT GENERATION 9-1-1 FUTURE VISION**



**May 1, 2016** - three members attended the **Chocolate Lovers Luncheon** in support of the Alzheimer's Society of Durham Region.



**Special Olympics**  
Ontario

**June 16, 2016 - Lunch & Dinner  
Fundraiser at Lonestar Restaurants**

Six members participated in this fundraiser in support of Special Olympics Ontario



Bowling Fundraiser in support of **Proaction Cops & Kids Durham.**

A Communications Team participated in this event on 9<sup>th</sup> June



**PFLAG Durham Bowling Event -**  
Communications entered a



team in this event and four members attended the PRIDE  
Durham parade in Oshawa June 5th

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **9-1-1 MANAGEMENT BOARD**

**April 25, 2017**

A regular meeting of the 9-1-1 Management Board was held in Meeting Room 1-C Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby, at 9:30 A.M.

Present: B. Chapman, Durham Regional Councillor  
T. Cheseboro, Region of Durham Paramedic Services  
J. Clapp, Commissioner of Finance, Durham Region  
C. Ibsen, Manager, Oshawa Central Ambulance Communications Centre,  
Ministry of Health & Long Term Care – Emergency Health Program  
Management & Delivery Branch  
G. Weir, Clarington Emergency & Fire Services

Absent: S. Jones, Durham Region Police (Chair)  
L. Kellett, Operations Manager, Oshawa Central Ambulance Communications  
Centre  
S. Knox, Communications/9-1-1 Service Manager, Durham Regional Police  
L. Nash, 9-1-1 Communications Training Coordinator, Durham Regional Police  
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

#### Staff

Present: J. Bickle-Hearn, Acting Sergeant, Communications, Durham Regional Police  
K. Bulloch, Superintendent, Durham Regional Police  
M. Flammia, Legislative Coordinator, Corporate Services – Legislative Services  
S. Payne, Training Assistant, Durham Regional Police

#### **1. Approval of Minutes**

Moved by K. Bulloch, Seconded by C. Ibsen,  
(1) That the minutes of the 9-1-1 Management Board meeting held on  
January 24, 2017 be adopted.

CARRIED

#### **2. 9-1-1 Call Statistics and Daily 9-1-1 Call Volume on Twitter Update**

J. Bickle-Hearn provided the January, February, and March 2017 statistics on the number of calls transferred as a handout. She advised that the Durham Region Police Services (DRPS) are using twitter to send out the statistics on a monthly basis. She added that the statistics distinguish how many calls are taken by each emergency service. She noted that the number of calls received in January and February 2017 were down, however back up in March, 2017. The calls transferred under the Other section represents calls such as pocket calls, transferring to OPP, non-emergency calls and general inquiries.

It was noted that the version provided to members of the Committee was not the version that was sent out on Twitter. J. Bickle-Hearn stated she will provide an electronic copy of the final version to members of the Committee along with the 2016 and 2017 statistics on the number of calls received each month by the 9-1-1 call centre that was not provided at the meeting. The Committee agreed that these statistics are important to keep as they reflect actuals and assist with budget requests.

**3. Region of Durham E9-1-1 P.E.R.S. Policy and Procedure**

J. Bickle-Hearn provided copies of the updated E9-1-1 P.E.R.S. Policy and Procedure Manual to members of the Committee. She asked the Committee members to review and provide any feedback or changes to Lisa Nash.

**4. Communications/9-1-1 Unit 2016 Annual Report**

J. Bickle-Hearn provided a handout of the Communications/9-1-1 Unit 2016 Annual Report. A copy of the Communications/9-1-1 Unit 2016 Annual Report will be provided to members of Regional Council through the Council Information Package (CIP) which is distributed every Friday via email.

**5. Other Departments - Comments/Concerns:**

a) Comments/Concerns – Regional Council

There were no comments.

b) Comments/Concerns – Durham Regional Police

J. Bickle-Hearn advised that National Telecommunications was held from April 9 to 15, 2017 and was a success.

J. Bickle-Hearn advised there are 2 new supervisors in her division.

K. Bulloch advised Sue Knox, Communications / 9-1-1 Services Manager is officially retiring in September 2017. She added that the position will be posted. It is anticipated to be filled in the fall.

c) Comments/Concerns – Fire Departments

G. Weir inquired on any further updates regarding texting to 911.

K. Bulloch advised that DRPS is aware of agencies in the United States that currently employ text to 911. Durham Regional Police currently employs text to 911 for Deaf Canadians who have registered their cell phones.

d) Comments/Concerns – Oshawa Central Ambulance Communications Centre

C. Ibsen advised the branch has been divided into 2 program areas:

1. Tanzeel Merchant will be the Director of the Emergency Health Regulatory and Accountability Branch (EHRAB). The branch will be responsible for providing enterprise oversight and governance that will focus on compliance and regulatory responsibilities such as Ontario based hospital program, standards and inspections, as well as investigations. This will enhance program accountability and proactive planning for future transformation of emergency health services.
2. Donna Piasentini will be the Director of Emergency Health Program Management and Delivery Branch (EHPMDB). The branch will be responsible for ensuring that there is strong operational alignment between all land and air service providers, healthcare service providers, municipal partners and First Nation communities. Furthermore, the branch will manage the transfer payment functions and work with EHRAB by providing financial and program support services. This will allow for the modernization of ambulance communication, integrate service delivery and further service improvements.

C. Ibsen further advised that the Branch has welcomed Jason Collins to the Senior Field Manager position and David Chau to the Central East Field Management team. She added that while Senior Management continues to assess the workload of the Oshawa CACC they have provided funding for temporary relief of an additional 4 ACO1s for the communications floor.

e) Comments/Concerns – Durham Finance

J. Clapp advised that the 2018 Regional Business Planning and Budget Process and the Preliminary 2018 Timetable will be provided to members of Council at the May 3, 2017 Committee of the Whole meeting. He added that he will provide a draft 2018 9-1-1 Management Board budget for the Committee to review at the next scheduled meeting on June 27, 2017.

f) Comments/Concerns – Region of Durham Paramedic Services

T. Cheseboro advised that to date, the Durham Paramedic Services are not seeing an increase in calls due to fentanyl or any other narcotic overdoses. He added that the province overall has seen an increase and so it is expected that eventually Durham Region will as well.

T. Cheseboro advised that there are 3 Superintendents retiring in the next couple of months.

**6. Date of Next Meeting**

The next meeting of the 9-1-1 Management Board will be held on June 27, 2017 at the Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby, in Meeting Room 1-E.

**7. Adjournment**

Moved by B. Chapman, Seconded by K. Bulloch,  
(2) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:20 AM

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Gord Weir, Acting Chair

## Action Items Committee of the Whole and Regional Council

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
September 7, 2016 Committee of the Whole	Staff was requested to provide information on the possibility of an educational campaign designed to encourage people to sign up for subsidized housing at the next Committee of the Whole meeting. (Region of Durham's Program Delivery and Fiscal Plan for the 2016 Social Infrastructure Fund Program) (2016-COW-19)	Social Services / Economic Development	October 5, 2016
September 7, 2016 Committee of the Whole	Section 7 of Attachment #1 to Report #2016-COW-31, Draft Procedural By-law, as it relates to Appointment of Committees was referred back to staff to review the appointment process.	Legislative Services	First Quarter 2017
October 5, 2016 Committee of the Whole	That Correspondence (CC 65) from the Municipality of Clarington regarding the Durham York Energy Centre Stack Test Results be referred to staff for a report to Committee of the Whole	Works	
December 7, 2016 Committee of the Whole	Staff advised that an update on a policy regarding Public Art would be available by the Spring 2017.	Works	Spring 2017
January 11, 2017 Committee of the Whole	Discussion also ensued with respect to whether implementing a clear bag program will help to increase recycling and green bin program compliance at curbside. Staff was directed to bring an updated report on a clear bag program to an upcoming meeting of the Committee of the Whole.	Works	

<b>Meeting Date</b>	<b>Request</b>	<b>Assigned Department(s)</b>	<b>Anticipated Response Date</b>
January 11, 2017 Committee of the Whole	Inquiry regarding when the road rationalization plan would be considered by Council. Staff advised a report would be brought forward in June.	Works	June 2017
March 1, 2017 Committee of the Whole	Staff was directed to invite the staff of Durham Region and Covanta to present on the Durham York Energy Facility at a future meeting of the Council of the Municipality of Clarington.	Works	
March 1, 2017 Committee of the Whole	Staff was requested to advise Council on the number of Access Pass riders that use Specialized transit services.	Finance/DRT	March 8, 2017
March 1, 2017 Committee of the Whole	A request for a report/policy regarding sharing documents with Council members.	Corporate Services - Administration	Prior to July 2017