



The Regional Municipality of Durham

COUNCIL INFORMATION PACKAGE

March 17, 2023

Information Reports

[2023-INFO-21](#) Commissioner and Medical Officer of Health – re: 2022 Annual Report of the Chief Medical Officer of Health of Ontario

[2023-INFO-22](#) Commissioner of Planning and Economic Development – re: Regional Planning Commissioners of Ontario (RPCO) Inventory of Ontario's Unbuilt Housing Supply

Early Release Reports

There are no Early Release Reports

Staff Correspondence

1. [Memorandum from Dr. R.J. Kyle, Commissioner and Medical Officer of Health](#) – re: Health Information Update – March 12, 2023

Durham Municipalities Correspondence

1. [City of Pickering](#) - re: Resolution passed at their Council meeting held on February 27, 2023, regarding Municipal Housing Targets and Municipal Housing Pledges
2. [City of Pickering](#) - re: Resolution passed at their Council meeting held on February 27, 2023, regarding Memorandum of Understanding for the Sharing of Pickering Casino Revenues – The Corporation of the City of Pickering and The Regional Municipality of Durham
3. [City of Pickering](#) – re: Resolution passed at their Council meeting held on February 27, 2023, regarding North East Pickering Carruthers Creek Watershed – Seeking an Agreement from the Town of Ajax
4. [Municipality of Clarington](#) – re: Resolution passed at their Council meeting held on March 13, 2023, regarding the Update on the Proposed Clear Bag Pilot in Clarington

Other Municipalities Correspondence/Resolutions

1. [Town of Petrolia](#) – re: Resolution passed at their Council meeting held on February 27, 2023, regarding the AMO request calling on the province to end homelessness
2. [Town of Petrolia](#) – re: Resolution passed at their Council meeting held on February 27, 2023, in support of the Township of Ashfield-Colborne-Wawanosh’s resolution regarding Future Accuracy of the Permanent Register of Electors
3. [Township of East Garafraxa](#) – re: Resolution passed at their Council meeting held on February 28, 2023, in support of the Town of Petrolia’s resolution regarding Ontario School Board Elections
4. [Municipality of North Perth](#) – re: Resolution passed at their Council meeting held on March 6, 2023, regarding School Bus Stop Arm Cameras
5. [Western Ontario Warden’s Caucus](#) – re: Resolution passed at their regular meeting held on March 10, 2023, in support of Huron County’s resolution regarding Call to Action – Cannabis Act Review

Miscellaneous Correspondence

1. [Municipal Engineers Association](#) – re: Advising that the Municipal Engineers Association will be offering its [2023 Bursary Awards Program](#) to assist first year students of an Engineering Program at the University level for the upcoming 2023/2024 academic year
2. Durham Regional Police Services Board – re: Public Agenda [Monday, March 20, 2023](#)

Advisory / Other Committee Minutes

There are no Advisory / Other Committee Minutes

Members of Council – Please advise the Regional Clerk at clerks@durham.ca, if you wish to pull an item from this CIP and include on the next regular agenda of the appropriate Standing Committee. Items will be added to the agenda if the Regional Clerk is advised by Wednesday noon the week prior to the meeting, otherwise the item will be included on the agenda for the next regularly scheduled meeting of the applicable Committee.

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3111



The Regional Municipality of Durham Information Report

From: Commissioner & Medical Officer of Health
Report: [#2023-INFO-21](#)
Date: March 17, 2023

Subject:

2022 Annual Report of the Chief Medical Officer of Health of Ontario

Recommendation:

Receive for information

Report:

1. Purpose

- 1.1 To provide an update on the release of the 2022 annual report from the Chief Medical Officer of Health of Ontario (CMOH) to the Legislative Assembly of Ontario entitled, [Being Ready: Ensuring Public Health Preparedness for Infectious Outbreaks and Pandemics](#).

2. Background

- 2.1 Section 81(4) of the [Health Protection and Promotion Act](#) requires the CMOH to make an annual report in writing on the state of public health in Ontario and deliver it to the Speaker of the Legislative Assembly.
- 2.2 The CMOH released the 2022 annual report on March 7, 2023.
- 2.3 The CMOH's Annual Report includes a call for collective action and preparedness regarding the emergence of new infectious diseases and the re-emergence of previously controlled pathogens.
- 2.4 The CMOH's Annual Report aligns with the recommendation for the province to develop pandemic plans that are "updated, tested, drilled" and reported "annually to legislature" from the Ontario Long-Term Care COVID-19 Commission.

3. CMOH Annual Report Highlights

3.1 Part One describes **sector and system readiness**.

- a. The CMOH provides five requirements for Ontario's public health sector and broader health systems to maintain relationships, people, expertise, technologies, surge capacity, tools, processes, and resources to quickly detect and respond to outbreaks:
- Strengthen collaborative networks, including forging trusting relationships with Indigenous Health Services
 - Build a skilled, adaptable, and resilient workforce
 - Invest in innovative, leading-edge testing and diagnostics
 - Strengthen real-time surveillance systems and scientific expertise
 - Provide critical response resources, including infection prevention and control expertise, dependable supplies of personal protective equipment, and timely equitable access to vaccines and therapeutics.

3.2 Part Two describes **community readiness**.

- a. The CMOH explains that individuals and communities fare better during outbreaks when they are in good health and are living in favourable social conditions. As such, the CMOH advises that the public health sector must:
- Build enduring and trusting community partnerships to improve health equity
 - Engage communities in co-creating and testing outbreak plans for ongoing learning and continuous quality improvement
 - Improve health equity and resilience by assessing the health of populations, identify health inequities and work with partners and governments to establish interventions and reduce inequities.

3.3 Part Three describes **societal readiness**.

- a. The CMOH explains that a supportive and resilient society is required for the effective use of public health measures to prevent or manage outbreaks and provides two recommendations:
- Build social trust and ethical preparedness for effective pandemic responses
 - Improve communication and counter misinformation through clear communication, including effective risk communication.

4. Relationship to Strategic Plan

- 4.1 This report aligns with the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 2: Community Vitality
 - 2.3: Enhance community safety and well-being
 - 2.4: Influence the social determinants of health to improve outcomes for vulnerable populations
- b. Goal 5: Service Excellence
 - 5.2: Collaborate for a seamless service experience
 - 5.3: Demonstrate commitment to continuous quality improvement and communication results
 - 5.4: Drive organizational success through innovation, a skilled workforce, and modernized services

5. Conclusion

- 5.1 The CMOH concludes that Ontario's public health sector is committed to pandemic and outbreak preparedness through active engagement of communities and ensuring all expertise, tools, and technologies are in place.
- 5.2 The CMOH outlines six next steps for the Ontario public health sector:
 - a. Invest in preparedness
 - b. Strengthen accountabilities
 - c. Assess progress
 - d. Improve the health of Indigenous Peoples
 - e. Improve the health of Black and other racialized populations
 - f. Sustain relationships.

Respectfully submitted,

Original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM
Commissioner & Medical Officer of Health

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: [#2023-INFO-22](#)
Date: March 17, 2023

Subject:

Regional Planning Commissioners of Ontario (RPCO) Inventory of Ontario's Unbuilt Housing Supply

Recommendation:

Receive for information

Report:

1. Purpose

1.1 On March 7, 2023, the Regional Planning Commissioners of Ontario (RPCO) issued a News Release and Media Package pertaining to Ontario's unbuilt housing supply, (the Package is linked here as [Inventory of Ontario's Unbuilt Housing Supply](#)). The News Release indicates there are over 1.2 million housing units approved and proposed to be built in Ontario. It encourages all stakeholders to work together, as increasing supply alone will not solve Ontario's housing affordability crisis. The purpose of this report is to provide an overview of the Inventory.

2. Previous Reports and Decisions

2.1 There have been no previous reports on RPCO's Inventory specifically; however, the topic is related to the provincial goal of building 1.5 million units in the next ten years and related initiatives such as Bill 23, the More Homes Built Faster Act.

3. Background

3.1 RPCO is an organization whose upper and single-tier municipal members provide planning services and give planning advice to municipal Councils that represent approximately 80% of Ontario’s population. RPCO has 21 member municipalities, 12 of which are located within the Greater Golden Horseshoe. RPCO works together to promote excellence in planning to achieve sustainable and resilient communities, including healthy natural, cultural and social environments, and the growth of a strong and competitive economy. Brian Bridgeman is a member of RPCO and currently serves as one of its Co-Chairs.

4. Overview of Unbuilt Housing Supply Inventory

- 4.1 In 2022, the Province of Ontario announced a target of creating 1.5 million new homes across the province in the next ten years.
- 4.2 To help identify Ontario’s existing unbuilt housing unit inventory, RPCO collected data from 15 of its member municipalities.
- 4.3 As noted in the Media Package, the housing supply inventory from these RPCO municipalities is summarized as follows:

Table 1: RPCO Housing Supply Inventory

Development Ready (Registered and Draft Approved) (see Notes 1 and 2)	331,632
Under Application or Proposed (see Note 2)	731,129
Ministerial Zoning Order	64,199
As-of-right units (proxy) (see Note 3)	150,000
Total housing unit inventory	1,276,960

Notes:

1. Most data collected is to the end of 2022, but all data capture dates were not identical. For example, data for Toronto and Ottawa is to mid-year 2022. Data for Durham Region is year-end 2021. Additional details are provided in the materials. “Development Ready” means that some level of Planning Act approval has been obtained, but it does not necessarily mean “Shovel Ready”.

-
2. It is acknowledged that some draft approved and proposed units will require the construction of supporting infrastructure to proceed to development.
 3. A proxy of 150,000 accessory units was included in the inventory as a proxy to address the province's as-of-right legislation to create up to three dwelling units on selected individual property types.
- 4.4 Excluding the "as-of-right" units now permitted by Bill 23, the supply is approximately 1,126,960 housing units available from:
- Units (unbuilt) in Registered and Draft Approved plans – 29%
 - Units in applications currently in-process – 65%
 - Unit types – approximately 25% ground-related, and 75% apartment units
- 4.5 The 15 municipalities surveyed constitute approximately 70% of Ontario's population. The development inventory for municipalities representing the remaining 30% of Ontario's population would be expected to raise the aggregated numbers even higher, e.g. closer to 1.5 million.
- 4.6 The entire Greater Toronto and Hamilton Area (GTHA) is included, representing Canada's largest urban area. In the GTHA, a total of 911,748 units (82%) were identified through the Inventory.
- 4.7 In RPCO's Inventory, there has been no accounting for units that may be built on new urban lands designated through recent municipal comprehensive reviews. Similarly, lands within the Greenbelt Removal Areas are not included in the Inventory. The Unbuilt Housing Supply Inventory generally represents the housing supply that existed prior to the enactment of Bill 23, and prior to new lands being included within urban boundaries through municipal comprehensive reviews.
- 4.8 There are also over 225,000 units currently under construction across Ontario, which are not included in the Inventory. These units will contribute towards the province's goal of 1.5 million homes.
- 4.9 In 2021, almost 100,000 housing starts were recorded across Ontario. In 2022, the number of housing starts was nearly 96,000 units. Both were regarded as strong years.
- 4.10 It has been documented in other publications that the construction industry is currently experiencing labour and material shortages which will restrict the number of new homes that can be constructed. Other factors that affect housing supply and

demand include interest rate fluctuations, an individual's job security relative to the overall economy, household income, and home equity levels.

- 4.11 The RPCO Inventory indicates there is a healthy supply of housing units in the pipeline. RPCO, like Durham Region Council, does not support the removal of Greenbelt lands as a necessary step to address Ontario's housing challenges. In reference to the "housing crisis" there are essentially two issues: i) affordability; and ii) the pace at which development and construction occurs. In November of 2022, RPCO released another document called "[Making Room](#)" which provides a big picture view of housing dynamics in Ontario and some housing implementation challenges.
- 4.12 In the coming years, the Federal government is expected to increase immigration levels to approximately 500,000 annually. It is expected that Ontario will receive a large proportion of that number. Therefore, parties need to work together to turn the supply of units that exist on paper, (as noted in the Inventory), into homes on the ground.

5. Durham's Inventory

- 5.1 Durham Region's 2021 approved housing supply inventory is included as part of the survey of municipalities completed by RPCO. The year-end 2022 data is still being completed and will be reported on through our annual subdivision and condominium activity report in the Spring of 2023.

Table 2: Durham's Housing Supply Inventory as of December 31, 2021

Application Type	Single-detached	Semi-detached	Townhouse	Apartment	Total
Draft Approved	9,760	2,102	12,374	8,860	33,096
Under Application/ Proposed	7,223	764	10,622	9,834	28,443
Minister's Zoning Order				1,650	1,650
Total	16,983	2,866	22,996	20,344	63,189

Source: Durham Region Planning Division and Durham's Annual Subdivision and Condominium Activity Report, Year-End 2021

- 5.2 Site plans are not included as part of the dataset, nor are units in “registered” plans of subdivision. The units in registered plans is not captured because our research has shown that soon after a plan of subdivision is registered in Durham Region, the builder proceeds to obtain building permits for the registered lots, (given that DCs have been paid) and commences home construction.
- 5.3 Approximately half the draft approved units require municipal infrastructure to be extended before home construction can take place.

6. Relationship to Strategic Plan

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Under Goal Area 2, Community Vitality:
 - 2.1 Revitalize existing neighbourhoods and build complete communities that are walkable, well connected, and have a mix of attainable housing
 - 2.5 Build a healthy, inclusive, age-friendly community where everyone feels a sense of belonging
 - b. Under Goal Area 3, Economic Prosperity:
 - 3.4 Capitalize on Durham’s strengths in key economic sectors to attract high-quality jobs
 - c. Under Goal Area 4, Social Investment:
 - 4.1 Revitalize community housing and improve housing choice, affordability and sustainability
 - d. Goal 5: Service Excellence – To provide exceptional value to Durham taxpayers through responsive, effective, and fiscally sustainable service delivery.

7. Conclusion

- 7.1 Collaboration and commitment are required to activate the current housing supply that exists on paper, with a renewed emphasis on building a mix of housing types, in complete communities and improving housing affordability outcomes. RPCO's Inventory demonstrates that there is a robust supply of units within the development process to advance the province's housing objectives.

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



Interoffice Memorandum

Date: March 17, 2023

To: Health & Social Services Committee

From: Dr. Robert Kyle

Subject: Health Information Update – March 12, 2023

Health
Department

Please find attached the latest links to health information from the Health Department and other key sources that you may find of interest. Links may need to be copied and pasted directly in your web browser to open, including the link below.

You may also wish to browse the online Health Department Reference Manual available at [Board of Health Manual](#), which is continually updated.

Boards of health are required to “superintend, provide or ensure the provision of the health programs and services required by the [Health Protection and Promotion] Act and the regulations to the persons who reside in the health unit served by the board” (section 4, clause a, HPPA). In addition, medical officers of health are required to “[report] directly to the board of health on issues relating to public health concerns and to public health programs and services under this or any other Act” (sub-section 67.(1), HPPA).

Accordingly, the Health Information Update is a component of the Health Department’s ‘Accountability Framework’, which also may include program and other reports, Health Plans, Quality Enhancement Plans, Durham Health Check-Ups, business plans and budgets; provincial performance indicators and targets, monitoring, compliance audits and assessments; RDPS certification; and accreditation by Accreditation Canada.

Respectfully submitted,

Original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM
Commissioner & Medical Officer of Health

*“Service Excellence
for our Communities*

UPDATES FOR HEALTH & SOCIAL SERVICES COMMITTEE
March 12, 2023

Health Department Media Releases/Publications

tinyurl.com/3mfcv7ba

- Health Department encourages parents to book eye examinations for school-aged children (Mar 7)

GOVERNMENT OF CANADA

Canadian Food Inspection Agency

tinyurl.com/muc9rt57

- Government of Canada prevents more than 100,000 kg of misrepresented food from being sold in Canada (Mar 2)

Department of Justice Canada

<https://tinyurl.com/3k4cr5zz>

- Eligibility for medical assistance in dying for persons suffering solely from mental illness extended to March 17, 2024 (Mar 10)

Environment and Climate Change Canada

tinyurl.com/4x3esun9

- Canada continues investing to protect nature and freshwater in Ontario (Mar 1)

Health Canada

tinyurl.com/23vcmynw

- Government of Canada supports seniors in Long Term Care by helping to ensure they access safe and quality care (Mar 1)

tinyurl.com/5cu2rvw3

- Message from the Minister of Health – Nutrition Month (Mar 1)

tinyurl.com/5n78dekb

- Message from the Minister of Health and Minister of Mental Health and Addictions and Associate Minister of Health to mark Pharmacy Appreciation Month (Mar 9)

tinyurl.com/4e3j26d9

- Statement from the Minister of Health on the Canada Health Act (Mar 10)

tinyurl.com/yxrb8wrp

- Government of Canada Announces Deductions and Next Steps to Curb Private Health Care Paid Out-of-Pocket (Mar 10)

Innovation, Science and Economic Development Canada

tinyurl.com/ytz8szdb

- Government of Canada establishes a new research hub at the University of Ottawa to accelerate Canada's vaccine and therapeutics production (Mar 6)

tinyurl.com/253936vv

- New Council of Expert Advisors to support Canada's life sciences ecosystem (Mar 9)

Prime Minister's Office

tinyurl.com/yeystyh

- Creating good jobs in health research and innovation (Feb 27)

tinyurl.com/7h8t3ta6

- Working in partnership to deliver high-quality health care of Indigenous Peoples (Mar 2)

Public Health Agency of Canada

tinyurl.com/3xf974bu

- Government of Canada invests \$2.5 million in the mental health of older adults and caregivers (Feb 28)

tinyurl.com/ybtwmxah

- Government of Canada invests \$798,500 to support the mental health of educators (Mar 2)

tinyurl.com/3mvc95sz

- Government of Canada invests nearly \$4 million in the Alliance for Healthier Communities to promote mental health (Mar 3)

tinyurl.com/2umn8p53

- Message from the Minister of Health – World Obesity Day (Mar 4)

tinyurl.com/2h34mp4t

- Government of Canada invests \$2.7M in Jack.org for youth mental health education (Mar 9)

tinyurl.com/cz24j73a

- Government of Canada invests new funding for post COVID-19 condition, in line with recommendations from the Chief Science Advisor's report (Mar 9)

tinyurl.com/42aw9p9v

- Statement from the Minister of Health on Canada's Third National Day of Observance for COVID-19 (Mar 11)

Public Safety and Emergency Preparedness Canada

tinyurl.com/5t4t493e

- Government taking action on gun crime in Durham Region with up to \$4.3 million for prevention programs (Feb 27)

Transport Canada

tinyurl.com/2bdmduk4

- Minister of Transport announces projects to further reduce the impacts of climate change on the rail sector (Mar 2)

Treasury Board of Canada Secretariat

tinyurl.com/2p8he9d9

- Statement by Minister Fortier announcing a ban on the use of TikTok on government mobile devices (Feb 27)

tinyurl.com/y5umy4vm

- Treasury Board President Mona Fortier tables Departmental Plans for 2023-24 (Mar 9)

Women and Gender Equity Canada

tinyurl.com/mr3utx6m

- The Government of Canada provides funding to Ontario to support crisis hotlines, lifelines to survivors of gender-based violence (Mar 2)

GOVERNMENT OF ONTARIO

Ministry of Children, Community and Social Services

tinyurl.com/yr369n5n

- Ontario Connecting Children and Youth with Specialized Care (Mar 9)

Ministry of Colleges and Universities

tinyurl.com/msdj9wfx

- Ontario Putting Public Colleges and Universities on Stable Footing Now and into the Future (Mar 2)

Ministry of Health

tinyurl.com/m8r7hbda

- Chief Medical Officer of Health Releases 2022 Annual Report (Mar 7)

Ministry of Labour, Immigration, Training and Skills Development

tinyurl.com/adna4xyf

- Ontario Protecting the Health and Safety of Paramedics (Feb 28)

tinyurl.com/2p8r84wc

- Ontario Expanding Cancer Coverage for Firefighters (Mar 3)

OTHER ORGANIZATIONS

Association of Local Public Health Agencies

tinyurl.com/2ydmueau

- 2022 Chief Medical Officer of Health Report Letter (Mar 9)

BMO Financial Group

tinyurl.com/9nvkb7px

- BMO Commits \$15 Million in Support of Kids Help Phone to Make Progress on Youth (Mar 2)

Canada Health Infoway

tinyurl.com/2p95ej32

- Canadians Are Enthusiastically Embracing Digital Health Services; Opportunities Exist to Extend Availability of Services (Mar 2)

Canadian Agency for Drugs and Technologies in Health

tinyurl.com/m6wna9zc

- CADTH's 2023 Watch List Spotlights Precision Medicine Technologies and Issues (Mar 6)

Canadian Cancer Society

tinyurl.com/mvtjaz3u

- Colorectal Cancer: Still the 2nd Deadliest (Mar 1)

Canadian Institutes of Health Research

tinyurl.com/3rewz4hc

- Research teams to work toward smoother transitions in care for patients in Canada (Feb 27)

Canadian Ophthalmological Society

tinyurl.com/4y98shuy

- Eye care tips for March break travelers: the Canadian Ophthalmological Society (Mar 7)

Canadian Organization for Rare Disorders

tinyurl.com/2fmxkb6n

- Canadian with rare disorders do not get timely diagnosis and care – with funding and the plan in place, it's time for political leadership (Feb 28)

Centre for Addiction and Mental Health

tinyurl.com/2s47eh22

- CAMH shares new evidence-based tools and training to support mental health of Canadians of South Asian origin (Mar 7)

Colorectal Cancer Canada

tinyurl.com/7tax4b2h

- Colorectal cancer doesn't wait, neither should you (Feb 27)

Financial Accountability Office of Ontario

tinyurl.com/3hycyftu

- Provincial spending \$6.4 billion less than expected through third quarter of 2022-23 (Mar 1)

tinyurl.com/4tawbzwe

- Province's health sector spending plan will not meet existing commitments or growing demands (Mar 8)

Mental Health International

tinyurl.com/3fc48x9k

- New Expert-Led Report Calls for Urgent Changes Around Mental Health (Mar 1)

Ontario Brain Institute

tinyurl.com/56xz8xw4

- Ontario Brain Institute: It's Time to Think and Act Differently About Brain Disorders (Feb 28)

People for Education

tinyurl.com/4vss7tca

- Principals sound the alarm about students' mental health (Feb 27)

Public Health Ontario

tinyurl.com/42zpzsp6

- PHO Connections (Mar 6)

Registered Nurses' Association of Ontario

tinyurl.com/3bzmy5kb

- RNAO's Nursing Career Pathways calls for breaking barriers to support and retain Ontario's nurses (Mar 2)

Tri-agency Institutional Programs Secretariat

tinyurl.com/ynbtebh3

- Government of Canada establishes new research hubs to accelerate Canada's vaccine and therapeutics production (Mar 2)

World Health Organization

tinyurl.com/yr95ymes

- Massive efforts needed to reduce salt intake and protect lives (Mar 9)


Sent by Email

March 9, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

The Honourable Steve Clark
Minister of Municipal Affairs & Housing
17th Floor
777 Bay St.
Toronto, ON M7A 2J3
minister.mah@ontario.ca

Subject: Re: [Report PLN 04-23](#)
Municipal Housing Targets and Municipal Housing Pledges
File: A-1400

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 13, 2023 8:46 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 27, 2023 and adopted the following resolution:

1. That Report PLN 04-23 regarding Municipal Housing Targets and Municipal Housing Pledges be received;
2. That Council advise the Honourable Steve Clark, Minister of Municipal Affairs and Housing (MMAH), that Report PLN 04-23, constitutes the City of Pickering's Housing Pledge, as requested in his letter to the City's Clerk, dated October 25, 2022;
3. That Council advise the Honourable Steve Clark, MMAH, that it generally supports the Municipal Housing Target of 13,000 new homes by 2031, established by the Province for the City of Pickering, yet further advises that the City's development approval processes are but one small part of a very complex system that delivers housing to the market;
4. That Council advise Premier Doug Ford and Honourable Steve Clark, of the following:
 - a. that it appreciates the Province's recognition of the cumulative cost put on the construction of housing (including rental, affordable ownership and rental, and on attainable (still undefined)), of development charges, community benefits charges, and parkland contributions; and similarly advises

- b. that, if the funding for these services and facilities are to be transferred from these municipal charges to the property tax base, that home owners or tenants will bear the increased cost of home ownership, which will also jeopardize housing affordability; and,
 - c. that the City of Pickering welcomes the Premier's guarantee to keep municipalities financially whole;
5. That Council request the Honourable Steve Clark, MMAH, to obtain similar housing pledge commitments from the building community (through the Building Industry and Land Development Association (BILD)).
6. That Council direct, through the Office of the Chief Administrative Officer, that the following initiative be undertaken:
 - a. That the Director, City Development & CBO, in finalizing the first annual City of Pickering Housing Monitoring Report (as required by the Council adopted Pickering Housing Action Plan, 2021, Action 3.7), identify any proposed revisions to the Action Plan that would further assist in meeting the Municipal Housing Targets; and,
7. That a copy of Report PLN 04-23 and Council's resolution thereon be forwarded to Premier Ford, Minister Clark, MMAH, The Honourable Peter Bethlenfalvy, Region of Durham, and area municipalities.

A copy of Report PLN 04-23 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

SC:am

Encl.

Copy: The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge

Alexander Harras, Director of Legislative Services & Regional Clerk, The Regional Municipality of Durham

Nicole Cooper, Director of Legislative & Information Services, Town of Ajax

June Gallagher, Municipal Clerk, Municipality of Clarington

Chris Harris, Clerk, Town of Whitby

Fernando Lamanna, Clerk, Township of Brock

Debbie Leroux, Clerk, Township of Uxbridge

Mary Medeiros, City Clerk, City of Oshawa

Becky Jamieson, Director of Corporate Services/Clerk, Township of Scugog


Director, City Development & CBO

Chief Administrative Officer

Sent by Email

March 9, 2023

Alexander Harras
Regional Clerk, Director of Legislative Services
The Regional Municipality of Durham
605 Rossland Road East
Whitby, Ontario L1N 6A3
clerks@durham.ca

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 13, 2023 8:52 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Subject: Re: [Report CAO 02-23](#)
Memorandum of Understanding for the Sharing of Pickering Casino Revenues
- The Corporation of the City of Pickering and The Regional Municipality of Durham
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 27, 2023 and adopted the following resolution:

1. That Report CAO 02-23 regarding the Memorandum of Understanding for the Sharing of Pickering Casino Revenues be received;
2. That Council approve the Memorandum of Understanding for the Sharing of Pickering Casino Revenues between The Corporation of the City of Pickering and The Regional Municipality of Durham as set out in Attachment 5, and that the said Memorandum of Understanding be executed by the Mayor and the City Clerk subject to minor revisions acceptable to the Chief Administrative Officer and the Director, Corporate Services & City Solicitor;
3. That the City Clerk forward a copy of Report CAO 02-23 to The Regional Municipality of Durham and all lower tier municipalities of Durham Region; and,
4. That the appropriate City of Pickering officials be given authority to take the necessary actions to give effect thereto.

A copy of Report CAO 02-23 is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

SC:am


Encl.

Copy: Nicole Cooper, Director of Legislative & Information Services, Town of Ajax
June Gallagher, Municipal Clerk, Municipality of Clarington
Chris Harris, Clerk, Town of Whitby
Fernando Lamanna, Clerk, Township of Brock
Debbie Leroux, Clerk, Township of Uxbridge
Mary Medeiros, City Clerk, City of Oshawa
Becky Jamieson, Director of Corporate Services/Clerk, Township of Scugog
Chief Administrative Officer

Sent by Email

March 9, 2023

Nicole Cooper
Director of Legislative & Information Services
Town of Ajax
65 Harwood Ave. S.
Ajax, ON L1S 2H9
clerks@ajax.ca

	Corporate Services Department Legislative Services Division
Date & Time Received:	March 13, 2023 9:55 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Subject: Re: North East Pickering Carruthers Creek Watershed
– Seeking an Agreement from the Town of Ajax
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on February 27, 2023 and adopted the following resolution:

WHEREAS, Council Resolution 347/20 pertaining to a Request for an MZO for Lands in North East Pickering (Veraine) was amended at the June 29th Meeting of Council to include a new Item 2(b);

And Whereas, amendment Resolution 348/20 directed Staff to include the August Secondary Plan Strategy the ability to implement an interim control By-law prior to any approvals to ensure that the Town of Ajax is satisfied with any matters pertaining to the Watershed on Carruthers Creek;

And Whereas, the direction of the Council has not been acted upon nor have any other options been put forward by the Staff from the City of Pickering to enable an agreement to be entered into with the Town of Ajax on this matter;

Now therefore be it resolved, that the Council of The Corporation of the City of Pickering requests:

1. The Town of Ajax to advise the City of Pickering if their concerns pertaining to the Watershed on Carruthers Creek have been satisfied and/or if they have entered into any agreement with Dorsay Pickering Limited and/or any other Landowners in North East Pickering as referenced in item 7.10 Correspondence 26-20; and,
2. That a Copy of this resolution be sent to the Town of Ajax, Durham Region and the Minister of Municipal Affairs.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,



Susan Cassel
City Clerk

SC:am

Copy: The Honourable Steve Clark, Minister of Municipal Affairs & Housing
 Alexander Harras, Regional Clerk, Director of Legislative Services, The Regional
 Municipality of Durham
 Director, City Development & CBO
 Chief Administrative Officer

Clarington

Corporate Services Department Legislative Services Division	
Date & Time Received:	March 14, 2023 2:11 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

March 14, 2023

Alexander Harras, Regional Clerk
Legislative Services Division
Corporate Services Department
The Regional Municipality of Durham
Via Email: clerks@durham.ca

To Alexander Harras:

Re: Update on the Proposed Clear Bag Pilot in Clarington

File Number: PG.25.06

At a meeting held on March 13, 2023, the Council of the Municipality of Clarington approved the following Resolution #JC-016-23:

That the delegation by Linda Gasser, Regarding an Update on the Proposed Clear Bag Pilot in Clarington, be received;

That Clarington Council is vehemently opposed to the termination of the clear bag pilot as well as the removal of the reduction of bag limit from 3 – 4; and

That this resolution be forwarded to the Region of Durham.

Yours truly,




John Paul Newman
Deputy Clerk

JPN/cm

c: Wendy Bracken
Linda Gasser

March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Via email: premier@ontario.ca

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 15, 2023 11:26 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

RE: A Call to the Provincial government to End Homelessness in Ontario

Dear Premier Ford,

During the February 27, 2023 regular meeting of council, the AMO request calling on the province to calling on the province to end homelessness was brought forward and discussed, the following resolution was carried:

Moved: Chad Hyatt Seconded: Debb Pitel

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;
WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;
WHEREAS homelessness requires a range of housing, social service and health solutions from government;
WHEREAS homelessness is felt most at the level of local government and the residents that they serve;
WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,
WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT Council of the Town of Petrolia calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; to the Association of Municipalities of Ontario; County of Lambton Social Services.

Carried

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Kind regards,

Original Signed

Mandi Pearson

Clerk/Operations Clerk

cc: file
Minister of Municipal Affairs and Housing minister.mah@ontario.ca
Minister of Children, Community and Social Services MinisterMCCSS@ontario.ca
Minister of Health sylvia.jones@ontario.ca
MPP Bob Bailey, Sarnia-Lambton bob.bailey@pc.ola.org
County of Lambton Social Services melissa.fitzpatrick@county-lambton.on.ca
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694


411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



March 14, 2023

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Via email: minister.mah@ontario.ca

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 15, 2023 11:27 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

RE: Future Accuracy of the Permanent Register of Electors

Dear Minister Clark,

During the February 27, 2023 regular meeting of council, the resolution received from the Township of Ashfield-Colborne-Wawanosh was brought forward and discussed, the following resolution was carried:

Moved: Bill Clark Seconded: Ross O’Hara

THAT the Council of the Town of Petrolia support the Township of Ashfield-Colborne-Wawanosh regarding Future Accuracy of the Permanent Register of Electors.
AND THAT the Council of the Town of Petrolia requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;
AND FURTHER THAT this resolution be circulated to the Township of Ashfield-Colborne-Wawanosh, Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson, MPP Bob Bailey and Ontario Municipal Councils for their support.

Carried

Thank you for circulating this item for County of Lambton Council consideration.

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc: file
Township of Ashfield-Colborne-Wawanosh clerk@acwtownship.ca
Elections Ontario info@elections.on.ca
MPP Lisa Thompson, lisa.thompsonco@pc.ola.org
MPP Bob Bailey, Sarnia-Lambton bob.baileyco@pc.ola.org
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca





TOWNSHIP OF EAST GARAFRAXA
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2
EAST GARAFRAXA • ON • L9W 7J8
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

March 9, 2023

Sent Via Email (minister.edu@ontario.ca)

Honourable Stephen Lecce
Minister of Education
315 Front Street West, 14th Floor
Toronto, ON M7A 0B8

Dear Honorable Lecce,

Re: Ontario School Board Elections

At the regular Electronic Council meeting held on February 28, 2023, the following resolution was passed:

**MOVED BY BANFIELD, SECONDED BY HALLS
BE IT RESOLVED THAT:**

Council of the Township of East Garafraxa support the resolution passed by the Council of the Town of Petrolia regarding School Board Elections; and

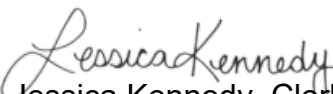
That staff be directed to forward the resolution to the Honourable Stephen Lecce, Minister of Education, and all Ontario Municipal Councils.

CARRIED

A copy of the Town of Petrolia resolution is enclosed for your reference.


Trusting you find this satisfactory.

Sincerely,


Jessica Kennedy, Clerk
Township of East Garafraxa
JK:sp

Enclosure

cc: All Ontario Municipalities

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 13, 2023 8:58 am
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

January 25, 2023

Hon. Steven Lecce, Minister of Education
MPP Bob Bailey, Sarnia-Lambton
County of Lambton
Municipalities of Lambton County and Ontario

Via email

During the December 12, 2022, regular meeting of council, the following resolution was passed:

Moved: Bill Clark Seconded: Debb Pitel

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards; and

WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality; and

WHEREAS municipalities do not receive any compensation or re-imburement for use of orchestration of the school board trustee elections.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Petrolia request that staff forward this motion to the Hon. Steven Lecce, Minister of Education, MPP Bob Bailey, Ontario Municipal Councils and the County of Lambton requesting that school boards become responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections;

Carried

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca





MUNICIPALITY OF
North Perth
www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Dear Premier Ford:

RE: School Bus Stop Arm Cameras

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held March 6, 2023:

Moved by Councillor Rothwell **Seconded by** Councillor Blazek


WHEREAS almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

AND WHEREAS the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

AND WHEREAS the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

AND WHEREAS police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

AND WHEREAS the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

 Corporate Services Department Legislative Services Division	
Date & Time Received:	March 14, 2023 1:54 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of North Perth urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me at lcline@northperth.ca.

Sincerely,



Lindsay Cline,
Clerk/Legislative Services Supervisor
Municipality of North Perth

cc.
Hon. Doug Downey, Attorney General
Hon. Stephen Lecce, Minister of Education
Provincial Opposition Parties
MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Monday, March 13, 2023

WOWC Supports Huron County's Call for Cannabis Act Review

At the regular meeting of the Western Ontario Wardens' Caucus held on March 10, 2023, the following resolution was passed:

Moved by R. Ehgoetz, seconded by K. Marriott:

THAT the Huron County resolution, re Call to Action - Cannabis Act Review, be supported." –
CARRIED

The Huron County Warden's letter is attached for your reference.

Sincerely,

Glen McNeil
Chair, Western Ontario Wardens' Caucus

OFFICE OF THE WARDEN

Corporation of the County of Huron
1 Courthouse Square
Goderich, Ontario N7A 1M2
www.HuronCounty.ca
Phone: 519.524.8394
Toll Free: 1.888.524.8394



February 1, 2023

Sent via email.

Re: Call to Action: Review of the Cannabis Act

Please note that on February 1, 2023 Huron County Council passed the following motion:

Moved by: Councillor G. Finch and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron approve the report by CAO Meighan Wark dated February 1, 2023 titled Report to Council: Cannabis Act Information as presented;
AND FURTHER THAT:

The Council of the County of Huron advocate for improvements to the Cannabis Act and current legislative framework for cannabis in Canada by sending the report titled *Report for Council: Cannabis Act Information*, including the correspondence found in the appendices, to the Western Ontario Warden's Caucus (WOWC) for discussion and consideration;

AND FURTHER THAT:

The Council of the County of Huron approve forwarding Call to Action Letters to the following for support:

- Federation of Canadian Municipalities (FCM)
- All Municipalities in Ontario
- Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Premier of Ontario
- Provincial Minister of the Environment, Conservation and Parks
- Provincial Minister of Agriculture
- Provincial Minister of Municipal Affairs and Housing
- Member of Parliament
- Federal Minister of Agriculture and Agri-Food
- Federal Minister of Health

CARRIED

The County of Huron calls for a review and amendments to the Cannabis Act and the current legislative framework for cannabis in Canada.

To be clear, the County of Huron is not against or opposed to cannabis and we appreciate the role that both the federal and provincial governments provide in assisting municipalities. However, when new legislation is implemented, it is often at the municipal level that the impacts of change can be observed, and notations can be made for areas of improvement. It is vital that municipal governments pay attention and provide information and recommendations to higher levels of government so that continual improvements can be made over time.

It is in this spirit that we provide the following recommendation:

As a municipal government for one of Canada's most agriculturally productive regions and a popular tourism destination, we have been in the position to observe the last several years of legal cannabis production under the Cannabis Act as managed by Health Canada.

Under the current legislative and regulatory framework, we have observed, and continue to observe, serious odour impacts on local communities and residents from cannabis production facilities; including concerns from local medical practitioners about these impacts. Most often, these odour impacts arise from properties used for 'The Production of Cannabis for Own Medical Purposes by a Designated Person'.

In our local municipal experience, these facilities are often established without complying with local municipal zoning and nuisance by-laws, often contain hundreds of cannabis plants for each of the four assigned individuals, and usually do not include adequate odour controls to manage impacts on surrounding homes, public facilities, and the community at large.

To help manage public impacts of cannabis production facilities, we request that all production facilities, including facilities used by a designated person to produce cannabis for an individual's medical purposes, to require confirmation from the local municipality that the facility/site selected complies with all local municipal by-laws and regulations prior to an application being approved by Health Canada. We also request that Health Canada implement a system of minimum setbacks between cannabis production facilities and sensitive odour receptors, including homes and public facilities.

As an agricultural community, we have had extensive experience with the Ontario Ministry of Agriculture, Food and Rural Affairs' Minimum Distance Separation (MDS) Formula, an approach which has been used to successfully manage land use conflicts resulting from odour between livestock facilities and sensitive receptors for almost 50 years. We believe a system based on MDS would be appropriate to manage the

impacts of Health Canada's approved cannabis facilities, including both licensed commercial producers and designated growers for individuals.

In conclusion, we strongly recommend further notice and enhanced consultation with municipal governments when drafting and implementing legislation and regulations related to cannabis production, as there is a direct impact on local municipal operations, local residents, and in some cases, serious issues of non-compliance with local municipal by-laws.

Sincerely,

Glen McNeil
Warden, Huron County
On behalf of Huron County Council



Office of the Executive Director
1525 Cornwall Road
Oakville ON
L6J 0B2

dan.cozzi@municipalengineers.on.ca

March 9, 2023

Attention: Municipal Clerk

Corporate Services Department Legislative Services Division	
Date & Time Received:	March 09, 2023 2:07 pm
Original To:	CIP
Copies To:	
Take Appropriate Action	<input type="checkbox"/> File <input type="checkbox"/>
Notes/Comments:	

Subject: Municipal Engineers Association 2023 Bursary Awards Program

The Municipal Engineers Association (MEA) is pleased to advise that it will be offering its 2023 Bursary Program to assist students enrolling in the first year of an engineering program at the University level for the upcoming 2023/2024 academic year. This is the 16th consecutive year the MEA will be awarding bursaries to prospective engineering students. Since the inception of the program, the MEA has awarded over \$165,000 to children/dependents of municipal employees and elected councillors. Up to ten (10) awards will be provided this year; the two (2) highest scoring applications will receive the *John Hammer Memorial Bursary* and the *William Robinson Memorial Bursary* valued at \$2,000 each; the balance valued at \$1,500 each.

The MEA is a non-profit association representing the interests of over 1,100 municipal engineers across Ontario who are employed as professional engineers at Ontario municipalities and other provincial agencies serving in the engineering/public works field. The MEA values the contribution of all municipal employees, is committed to the technical excellence of our future municipal engineers, is sensitive to serving the community and the need for effective communication skills.

Please find attached the following items:

1. Eligibility and Selection Criteria
2. 2023 MEA Bursary Application form (applications can also be done online).
3. Bursary Notice Flyer (1 page) that can be used to assist you in publicizing this year's bursary at your municipality.

The above items are also available for download at www.municipalengineers.on.ca/bursary.

We respectfully request that the Clerk's office make reasonable efforts to notify their municipal employees about the availability of the MEA's 2022 Bursary Program including the selection criteria, application process and the deadline (midnight May 14, 2023).

We appreciate the opportunity to work with the children/dependents of municipal employees to contribute to their academic studies to become engineers. If you require any additional information or have any questions, please feel free to contact the undersigned.

Yours sincerely,

D.M. (Dan) Cozzi, P. Eng.
Executive Director
Municipal Engineers Association



1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2
Tel: (289) 291-6472
info@municipalengineers.on.ca

2023 MEA Bursary Awards Program

A. Purpose

B. Eligibility

C. Application Requirements

D. Selection Committee and Awards Criteria

E. Photos and Communications

A. Purpose

The MEA Bursary Program provides financial assistance to encourage secondary school students to pursue a career in engineering. Up to ten (10) bursaries will be awarded to students enrolling into an Engineering Program at the University level. The two (s) highest scoring applications will receive the:

- *John Hammer Memorial Bursary* valued at \$2,000; and,
- *William Robinson Memorial Bursary* valued at \$2,000.

The balance of the bursaries are valued at \$1,500 each.

B. Eligibility

- The MEA Bursary Program is open to all children and/or dependents of current, full-time, municipal employees and elected municipal Councillors in Ontario. Full-time “part-time” employees who work at least 24 hours per week are also eligible if they qualify for OMERS pension and benefits.
- Must be an Ontario resident and Canadian citizen.
- Student must be in the process of completing a secondary school program in Ontario and be eligible for graduation in the year of application.
- Student must have been accepted and commit to entering an undergraduate engineering program (1st year) at a Canadian University as a full-time student.
- Interest in, and contribution to, their community through active participation in extracurricular activities at their school and/or in civic organizations.
- The awards are non-renewable and non-transferable.

C. Application Requirements

- Each application (attached) will include the following:
 - Name and signature of applicant
 - name(s) and signature(s) of parent/guardian and the name of the municipality where employed;
 - Applicant’s secondary school transcript;
 - Applicant’s resume that includes details of extracurricular activities and contributions to their community;
 - Demonstration of financial need;
 - 300-word explanation of why the applicant aspires to be an engineer;
 - 500-word essay on a topic of the applicant’s choice relating to municipal engineering or public works
- Each application must include a copy of the University Admission Offer Letters and/or any other supporting documents confirming enrolment/acceptance at an Ontario University (or equivalent) and their response to enter into an undergraduate engineering program as a full-time student ***(if this is not available at the time of submission, the application can proceed, but it must be provided prior to actual award of the MEA bursary cheque).***
- Applicants are encouraged to submit their application online at www.municipalengineers.on.ca. Alternatively, applications may be submitted in PDF format and emailed to info@municipalengineers.on.ca.
- Submission deadlines for all applications will be midnight on **May 14, 2023**.

D. Selection Committee and Awards Criteria

- All bursary applications will be reviewed/judged by the Municipal Engineers Association through its Bursary Committee and will be assessed/scored/ranked as follows:
 - Complete Application: 15 Points
 - Demonstrated Financial Need: 10 Points
 - Extra-curricular activities (sports/volunteerism, helping others): 15 Points
 - Why They Aspire to be an Engineer: 25 Points
 - Essay Component (creativity, logical, grammar/spelling): 20 Points
 - Overall Quality of Application: 15 Points
- As many as 10 applications will be awarded bursaries.
- The 2 highest ranked applications will be awarded the ***John Hammer Memorial Bursary and William Robinson Memorial Bursary*** valued at \$2,000 each
- the balance of awards will be for \$1,500 each.
- All decisions of the Bursary Committee are final - only those receiving a bursary award will be notified.
- The monetary awards (cheques) will be forwarded to successful applicants upon the completion of the judging and only after the receipt of university confirmation of acceptance and evidence of student commitment to enter a university engineering program.

E. Consent for Photo & Communications:

- Each Bursary winner will be required to provide the MEA with a photo holding the cheque.
- Each Bursary winner consents to:
 - their photo being posted on the MEA's website and used in other communications by the MEA.
 - MEA contacting the municipal council where the parent/guardian is employed notifying them of the award.



1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2
Tel: (289) 291-6472
info@municipalengineers.on.ca

2023 MEA BURSARY APPLICATION FORM

1. Contact Information

Student Name	
Home Address/Telephone/E-mail	
Parent/Guardian Name	
Parent/Guardian' Municipal Employer & Job Title	
Parent/Guardian's Municipal Business Address/Telephone/E-mail	

2. Education

Please provide us with a copy of secondary school transcript and volunteer hours form.

Letters of reference are welcome.

Post-Secondary Schools applied for	
Engineering Program applied for	

3. Why have you selected an Engineering Program?

Tell us about your interest in the selected education program and why you would like to be an engineer (300-words)

4. Special Interests

Summarize any special interests you have acquired from employment, volunteer work, or through other activities, including hobbies or sports.

5. Why should you receive this Bursary?

Summarize your interest in this bursary. Demonstrate financial need.

6. Essay Submission

Please indicate your essay topic and attach a copy of your essay to this Application (500-words).

7. Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted for this bursary, any false statements, omissions, or other misrepresentations made by me on this application may result in withdrawal of the bursary.

Student Name (printed)	
Applicant Signature / Date	
Parent/Guardian Signature / Date	

NOTE: If you have any questions, please contact: dan.cozzi@municipalengineers.on.ca

2023 MEA BURSARY PROGRAM

The Municipal Engineers Association (MEA) is a non-profit association representing the interests of over 1,100 municipal engineers across Ontario who are employed as professional engineers at Ontario municipalities and other provincial agencies serving in the engineering/public works field. The MEA values the contribution of all municipal employees, is committed to the technical excellence of our future municipal engineers, the need for effective communication skills and is sensitive to serving communities. This is the 16th consecutive year the MEA is offering bursaries to engineering students.

Up to ten (10) bursaries will be awarded to children/dependents of municipal employees and elected councillors entering the 1st year of a university engineering program for the 2023/2024 academic year. The two (2) highest scoring application will receive the *John Hammer Memorial Bursary* and the *William Robinson Memorial Bursary* valued at \$2,000 each; the balance of the bursaries are valued at \$1,500 each.

Candidates must complete an application to the MEA. Please visit www.municipalengineers.on.ca/bursary for further details. The application deadline is midnight, May 14, 2023.

Eligibility

- Candidates must be in their final year of a secondary school program.
- Candidates must have been granted conditional acceptance at a Canadian University in an engineering program (1st year) and will be required to show proof of entering that program.
- Interest in, and contribution to, their community through active participation in extra-curricular activities on campus and/or in civic organizations.
- As part of the application, the Municipal Engineers Association requires the student to submit a 300-word explanation on why they wish to become an engineer and a 500-word essay on an engineering-related topic.
- All applicants must be children and/or dependents of current, full-time municipal employees or elected municipal councillors in Ontario. Full time “part time” employees, who work at least 24 hours per week, are also eligible if they qualify for OMERS pension and benefits.