# Notice of Overhousing

To RGI Tenant/Co-op Member:

Re: Notice to Overhoused Tenant or Co-op Member

You are overhoused. This means that you live in a unit that is larger than you need. Overhoused tenants/members normally have to move to a smaller unit so that someone else on the wait list who needs a larger unit can be offered one.

The largest unit that you are eligible for is a **[#]**-bedroom unit.

**[Option 1]**
We have placed you on our internal transfer list to move to a smaller unit. If you have not moved to a smaller unit in the next 12 months, you will be placed on the Durham Access to Social Housing (DASH) wait list to transfer to a smaller unit with other housing providers in Durham Region.

**[Option 2]**
We will review your file in 12 months. If you are still overhoused at that time, you will be placed on the Durham Access to Social Housing (DASH) wait list to transfer to a smaller unit with other housing providers in Durham Region.

Please let us know if you have any changes to your household in the meantime. If you have any questions, please call me at **[phone number]**.

Sincerely,

**[Housing Provider Contact]**