

Part 1 - General

1.01 Description

- .1 This Section outlines requirements for dealing with complaints from the public and providing notification to the public.

1.02 General

- .1 Appoint a competent representative to receive and deal with any complaints from the public in regard to safety, traffic control, condition of road surfaces within the limits of work, deficiencies or nuisances in relation to the work.
- .2 Provide Contract Administrator with name, address and telephone number of public relations representative at pre-construction meeting.
- .3 Notify Contract Administrator immediately of any complaints of damage to property or personal injury.
- .4 Notify Contract Administrator as soon as possible of action taken in respect to any complaints and outcome of such actions.
- .5 Provide copy of all related correspondence to Contract Administrator.

1.03 Notices

- .1 Give adequate notice of schedule (timing and location) of movement of materials, construction activities, maintenance and repairs affecting adjacent properties.
- .2 Contract Administrator shall notify landowners and occupants of properties adjacent to affected areas.
- .3 Give minimum forty-eight (48) hours written notice to affected occupants when water service or driveway access is to be interrupted, unless written permission is obtained from the Contract Administrator.
- .4 Provide a minimum seven (7) days notice to school bus companies when construction activities will affect school bus access.

END OF SECTION